भा.कृ.अनु.प.–भारतीय मृदा विज्ञान संस्थान
नबीबाग, बैरसिया रोड, भोपाल – 462038
**ICAR-Indian Institute of Soil Science**
**Nabibagh, Berasia Road, Bhopal – 462 038 (M.P.)**
**Tel. No. (0755) 2730946/2747375 (Ext. No. 233 & 262) Fax. No. (0755) 2733310**

**No. F. RTI/SAO/IISS/2019-20(I)** **Dated: -06.05.2019**

To,

Shri Laxman Singh Rajput,
S/o Prem Singh Rajput,
Gram Dungariya,
M. P.-463111.

**Sub:** - Information under RTI Act: 2005 – reg.

Please refer your application Dated: 04-04-2019(Registration No. IIOSS/R/2019/50010) on the Subject cited above and find the required information as follows:-

| Sl. No. | Information Sought | Information/reply furnished |
|---|---|---|
| 1. | Please provide details of funds received under SC SP to your office during 2018-19. | Required information is enclosed (Page Nos. 1 & 2). |
| 2. | Please provide list of detailed expenditure incurred by your office on SCSP during 2018-19. | Required information enclosed (Page No.3). |
| 3. | Certified list duly verified by competent authorities who had incurred expenditure on SCSP persons i.e. beneficiaries which are benefited by the expenditure, incurred on SCSP (Details i.e. Name, address, Aadhar card number may be furnished. | No list of persons available. However, details of payment made to various agencies/firms etc. are already given at Sl. No. 2. |
| 4. | Photocopies of notesheet through which proposals was put up, scrutinized and sanctioned by competent authority to incur expenditure under SCSP budget. | Photocopies of relevant notesheets are enclosed (Page No. 4 to13). |
| 5. | Copies of all paid vouchers of each and every expenditure incurred specifically under SCSP budget during 2018-19 by your office. | Photocopies of relevant vouchers are enclosed (Page No. 14 to 34). |

With the above, your application is disposed of.

In case you are not satisfied with the above, you may appeal at the following address: -

Director/Appellate Authority, ICAR-Indian Institute of Soil Science, Nabibagh, Berasia Road, Bhopal 462 038.

K.K. Gupta
6-5-19
**Sr. Adm. Officer/CPIO (Admn.)**

**Encls- As above.**

(1)

(2)

Template for providing Sub-head wise RE 2018-19 (Unified Budget)

Name of the Institute: ICAR-Indian Institute of Soil Science, Bhopal

Name of the Division: NRM

(Rs. In lakhs)

| S. No | Head | Other than NEH & TSP | NEH | TSP | SCSP | Grand Total |
|---|---|---|---|---|---|---|
| | **Grants for creation of Capital Assets (CAPITAL)** | | | | | |
| 1 | Works | | | | | |
| | A. Land | | | | | 0.00 |
| | B. Building | | | | | |
| | i. Office building | 35.00 | | | | 35.00 |
| | ii. Residential building | | | | | 0.00 |
| | iii. Minor Works | | | | | 0.00 |
| 2 | Equipments | 12.40 | | | 3.35 | 15.75 |
| 3 | Information Technology | 1.60 | | | | 1.60 |
| 4 | Library Books and Journals | | | | | 0.00 |
| 5 | Vehicles & Vessels | | | | | 0.00 |
| 6 | Livestock | | | | | 0.00 |
| 7 | Furniture & fixtures | 1.00 | | | | 1.00 |
| 8 | Others | | | | | 0.00 |
| | Total - CAPITAL (Grants for creation of Capital Assets) | 50.00 | 0.00 | 0.00 | 3.35 | 53.35 |
| | **Grants in Aid - Salaries (REVENUE)** | | | | | |
| 1 | Establishment Expenses | | | | | |
| | Salaries | | | | | |
| | i. Establishment Charges | 1640.00 | | | | 1640.00 |
| | ii. Wages | | | | | 0.00 |
| | iii. Overtime Allowance | | | | | 0.00 |
| | Total - Establishment Expenses (Grant in Aid - Salaries) | 1640.00 | 0.00 | 0.00 | 0.00 | 1640.00 |
| | **Grants in Aid - General (REVENUE)** | | | | | |
| 1 | Pension & Other Retirement Benefits | 172.00 | | | | 172.00 |
| 2 | Traveling Allowance | | | | | |
| | A. Domestic TA / Transfer TA | 20.00 | | | | 20.00 |
| | B. Foreign TA | | | | | 0.00 |
| | Total - Traveling Allowance | 20.00 | 0.00 | 0.00 | 0.00 | 20.00 |
| 3 | Research & Operational Expenses | | | | | |
| | A. Research Expenses | 21.00 | | | | 21.00 |
| | B. Operational Expenses | 0.00 | | 5.00 | 28.40 | 33.40 |
| | Total - Research & Operational Expenses | 21.00 | 0.00 | 5.00 | 28.40 | 54.40 |
| 4 | Administrative Expenses | | | | | |
| | A. Infrastructure | 96.00 | | | | 96.00 |
| | B. Communication | 3.00 | | | | 3.00 |
| | C. Repairs & Maintenance | | | | | |
| | i. Equipments, Vehicles & Others | 10.00 | | | | 10.00 |
| | ii. Office building | 7.00 | | | | 7.00 |
| | iii. Residential building | 1.00 | | | | 1.00 |
| | iv. Minor Works | | | | | 0.00 |
| | D. Others (excluding TA) | 65.00 | | | | 65.00 |
| | Total - Administrative Expenses | 182.00 | 0.00 | 0.00 | 0.00 | 182.00 |
| 5 | Miscellaneous Expenses | | | | | |
| | A. HRD | 1.00 | | | | 1.00 |
| | B. Other Items (Fellowships, Scholarships etc.) | | | | | 0.00 |
| | C. Publicity & Exhibitions | 1.00 | | | | 1.00 |
| | D. Guest House - Maintenance | 1.00 | | | | 1.00 |
| | E. Other Miscellaneous | 9.00 | | | | 9.00 |
| | Total - Miscellaneous Expenses | 12.00 | 0.00 | 0.00 | 0.00 | 12.00 |
| | Total Grants in Aid - General | 407.00 | 0.00 | 5.00 | 28.40 | 440.40 |
| | Total Revenue (Grants in Aid - Salaries + Grants in Aid - General) | 2047.00 | 0.00 | 5.00 | 28.40 | 2080.40 |
| | Grand Total (Capital + Revenue) | 2097.00 | 0.00 | 5.00 | 31.75 | 2133.75 |

? SC Dept.

Arrear Allocation was 325.00
Presently showing → 193.41
131.59
Diff ⇒

2133.75
(−) 2002.16
131.59

The sub head wise RE 2018-19 allocation may be seen & if found appropriate, it may be approved. The exp. statement upto date is also enclosed.

Dir.: May be put

20/1/19

20/1/19 SAO

(9) (2)

325.00
-193.41
131.59

# UNIT WISE DISTRIBUTION OF REVISED ESTIMATES 2018-19

(Rs. in Lakhs)

| Sl. | Name of the Unit/AICRP/Network | Other than NEH & TSP: Grant in Aid component: General | Capital | Salaries | Pension | Total -Other than NEH & TSP | NEH: Grant in Aid component: General | Capital | Salary | Total | TSP: Grant in Aid component: General | Capital | Total | SCSP: Grant in Aid component: General | Capital | Total | Grand Total: Grant in Aid component: General with Pension | Salaries | Scientific Arrears paid out of Govt Grant | Capital | Grand Total |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | [illegible] & WTR & TI, De | 705.00 | 32.00 | 4097.00 | 1324.52 | 6158.52 | 0.00 | 0.00 | 0.00 | 0.00 | 25.00 | 25.00 | 50.00 | 68.58 | 8.63 | 77.31 | 2123.20 | 4097.00 | 354.38 | 65.63 | 6540.31 |
| | CSSRI, Karnal | 515.00 | 36.00 | 2573.00 | [illegible] | 3989.89 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 49.95 | 5.03 | 54.98 | 1478.84 | 2573.00 | 29.76 | 43.03 | 4074.63 |
| 7 | [illegible], Karnal | 58.00 | 0.00 | 752.11 | 0.00 | 810.11 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.54 | 0.00 | 4.54 | 62.54 | 752.11 | 0.00 | 0.00 | 814.65 |
| 8 | ICAR Res. [illegible] NEH Region, Ba | 0.00 | 0.00 | 6203.60 | 2200.00 | 8403.60 | 1291.10 | 834.90 | 0.00 | 2126.00 | 457.90 | 170.00 | 627.90 | 141.75 | 5.90 | 147.65 | 4090.75 | 6203.60 | 476.08 | 1010.80 | 11781.23 |
| 9 | ICAR Res. Complex for Easter | 640.00 | 20.00 | 2154.50 | 387.00 | 3201.50 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 55.32 | 9.30 | 64.62 | 1082.32 | 2154.50 | 170.39 | 29.30 | 3436.51 |
| 10 | ICAR (CCARI) Res. Complex | 485.00 | 22.00 | 725.25 | 40.00 | 1272.25 | 0.00 | 0.00 | 0.00 | 0.00 | 5.00 | 5.00 | 10.00 | 41.92 | 7.57 | 49.49 | 571.92 | 725.25 | 18.00 | 34.57 | [illegible] |
| 11 | IISS, Bhopal | 235.00 | 50.00 | 1315.00 | 172.00 | 1772.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.00 | 0.00 | 5.00 | 28.40 | 3.35 | 31.75 | 440.40 | 1315.00 | 193.41 | 53.35 | 2002.16 |
| 12 | AICRP on Micronutrients, IISS | 85.00 | 5.00 | 526.00 | 0.00 | 616.00 | 31.00 | 0.00 | 10.00 | 41.00 | 10.00 | 0.00 | 10.00 | 10.00 | 0.67 | 10.67 | 136.00 | 536.00 | 0.00 | 5.67 | 677.67 |
| 13 | AICRP on Biofertilizer, IISS, B | 17.00 | 7.41 | 225.00 | 0.00 | 249.41 | 7.00 | 25.00 | 0.00 | 32.00 | 10.00 | 0.00 | 10.00 | 5.45 | 2.59 | 8.04 | 49.45 | 215.00 | 0.00 | 35.00 | 292.45 |
| 14 | AICRP on STCR, IISS, Bhopal | 72.00 | 12.00 | 608.81 | 0.00 | 692.81 | 5.00 | 0.00 | 0.00 | 5.00 | 12.00 | 0.00 | 12.00 | 8.16 | 0.67 | 8.83 | 98.16 | 608.81 | 0.00 | 12.67 | 719.64 |
| 15 | AICRP on LTFE, IISS, Bhopal | 31.00 | 9.33 | 377.00 | 0.00 | 418.33 | 0.00 | 0.00 | 0.00 | 0.00 | 20.00 | 0.00 | 20.00 | 6.18 | 0.67 | 6.85 | 58.18 | 377.00 | 0.00 | 10.00 | 445.18 |
| 16 | CRP on Conservation Agricul | 205.00 | 27.00 | 0.00 | 0.00 | 232.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 15.85 | 5.76 | 21.61 | 220.85 | 0.00 | 0.00 | 32.76 | 253.61 |
| 17 | NBSS & LUP, Nagpur | 578.00 | 22.24 | 3910.00 | [illegible] | 7810.24 | 55.00 | 115.00 | 0.00 | 170.00 | 40.00 | 50.00 | 90.00 | 67.89 | 18.73 | 86.62 | 4040.89 | 3910.00 | 211.84 | 205.97 | 836[illegible].70 |
| 18 | CARI, Jhansi | [illegible] | 52.00 | 727.59 | 48.00 | 1022.91 | 2.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 20.32 | 1.37 | 21.69 | 263.64 | 727.59 | 68.44 | 53.37 | 1113.04 |
| 19 | AICRP on Agroforestry, CARI, | 178.81 | 25.00 | 1410.00 | 0.00 | 1613.81 | 5.00 | 0.00 | 80.00 | 85.00 | 25.00 | 0.00 | 25.00 | 16.81 | 1.30 | 18.11 | 225.62 | 1490.00 | 0.00 | 26.30 | 1741.92 |
| 20 | IIWM, Bhubaneshwar | 135.00 | 35.00 | 852.04 | 88.95 | 1210.99 | 0.00 | 0.00 | 0.00 | 0.00 | 5.00 | 0.00 | 5.00 | 19.68 | 1.03 | 20.71 | 348.63 | 852.04 | 104.55 | 36.03 | 1341.25 |
| 21 | AICRP on IWM, IIWM, Bhuba | [illegible] | 2.00 | 2100.00 | 0.00 | 2173.00 | 0.00 | 0.00 | 0.00 | 0.00 | 8.00 | 0.00 | 8.00 | 6.35 | 0.67 | 7.02 | 85.35 | 2100.00 | 0.00 | 2.67 | 218[illegible] |
| 22 | CRP on Water, IIWM, Bhubai | 224.00 | 67.00 | 0.00 | 0.00 | 291.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 19.98 | 3.70 | 23.68 | 243.98 | 0.00 | 0.00 | 70.70 | 314.68 |
| 23 | NRC on Integrated Farming, | 152.00 | 919.33 | 160.00 | 0.00 | 1231.33 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 31.00 | 58.25 | 89.25 | 183.00 | 160.00 | 25.29 | 977.58 | 1345.87 |
| 24 | Dte. Of Weed Research, Jaba | 264.00 | 74.76 | 633.44 | 217.00 | 1189.20 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 29.97 | 28.95 | 58.92 | 510.97 | 633.44 | 0.00 | 103.71 | 1248.12 |
| 25 | AICRP on Weed Managemen | 106.00 | 1.40 | 1131.53 | 0.00 | 1238.93 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 7.58 | 7.60 | 15.18 | 113.58 | 1131.53 | 0.00 | 9.00 | 1254.11 |
| 26 | IIFSR, Modipuram | 272.80 | 28.00 | 1096.25 | 423.00 | 1820.05 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 22.80 | 9.15 | 31.95 | 718.60 | 1096.25 | 147.58 | 37.15 | 1999.58 |
| 27 | AICRP on Integrated Farmin | 255.04 | 48.82 | 2310.00 | 0.00 | 2613.86 | 25.00 | 100.00 | 0.00 | 125.00 | 25.00 | 0.00 | 25.00 | 20.03 | 13.18 | 33.21 | 325.07 | 2310.00 | 0.00 | 162.00 | 2797.07 |
| 28 | Network Project on Organic | 120.35 | 0.00 | 0.00 | 0.00 | 120.35 | 30.00 | 0.00 | 0.00 | 30.00 | 22.00 | 0.00 | 22.00 | 12.27 | 0.00 | 12.27 | 184.62 | 0.00 | 0.00 | 0.00 | 184.62 |
| 29 | NIASM, Baramati | 400.00 | 345.21 | 494.00 | 106.14 | 1345.35 | 0.00 | 0.00 | 0.00 | 0.00 | 50.00 | 48.50 | 93.50 | 38.57 | 77.75 | 116.32 | 594.71 | 494.00 | 39.28 | 471.46 | 1599.45 |
| | **TOTAL NRM DIVISION** | 7678.45 | 2281.83 | 44201.12 | 15320.50 | 69481.90 | 1450.10 | 1074.90 | 90.00 | 2615.00 | 759.90 | 348.50 | 1108.40 | 895.00 | 335.32 | 1230.32 | 26103.95 | 44291.12 | 2488.07 | 4040.55 | 76923.69 |
| 30 | NICRA, Hyderabad | 2713.16 | 685.98 | 0.00 | 0.00 | 3399.14 | 468.00 | 187.00 | 0.00 | 655.00 | 0.00 | 0.00 | 0.00 | 287.84 | 79.02 | 366.86 | 3469.00 | 0.00 | 0.00 | 952.00 | 4421.00 |
| | **TOTAL CRAI/NICRA** | 2713.16 | 685.98 | 0.00 | 0.00 | 3399.14 | 468.00 | 187.00 | 0.00 | 655.00 | 0.00 | 0.00 | 0.00 | 237.84 | 79.02 | 366.86 | 3469.00 | 0.00 | 0.00 | 952.00 | 4421.00 |
| 1 | CIBA, Chennai | 1040.73 | 243.85 | 2255.00 | 2126.00 | 5665.58 | 0.00 | 0.00 | 0.00 | 0.00 | 32.00 | 17.00 | 49.00 | 94.27 | 26.15 | 120.42 | 3293.00 | 2255.00 | 0.00 | 287.00 | 5835.00 |
| 2 | AINP on Fish Health, CIBA, C | 148.55 | 21.48 | 0.00 | 0.00 | 170.03 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 16.45 | 3.52 | 19.97 | 165.00 | 0.00 | 0.00 | 25.00 | 190.00 |
| 3 | CIFRI, Barrackpore | 683.16 | 360.04 | 2550.00 | 6100.00 | 9693.20 | 22.00 | 2.00 | 0.00 | 24.00 | 25.65 | 12.00 | 37.65 | 76.84 | 19.96 | 96.80 | 6907.65 | 2550.00 | 186.79 | 394.00 | 10038.44 |
| 4 | CIFA, Bhubaneshwar | 955.14 | 350.10 | 2322.40 | 359.84 | 3987.48 | 17.00 | 8.00 | 0.00 | 25.00 | 67.00 | 22.85 | 89.85 | 104.86 | 29.90 | 134.76 | 1503.84 | 2322.40 | 238.04 | 410.85 | 4475.13 |
| 5 | CIFE, Mumbai | 2288.00 | 287.07 | 3360.60 | 2900.00 | 8835.67 | 5.00 | 0.00 | 0.00 | 5.00 | 27.00 | 0.00 | 27.00 | 184.00 | 52.93 | 236.93 | 5404.00 | 3360.60 | 0.00 | 340.00 | 9104.60 |
| 6 | CIFT, Kochi | 974.25 | 276.88 | 3200.00 | 400.00 | 4851.13 | 5.00 | 0.00 | 0.00 | 5.00 | 18.00 | 0.00 | 18.00 | 85.75 | 23.12 | 108.87 | 1483.00 | 3200.00 | 0.00 | 300.00 | 4983.00 |
| 7 | CMFRI, Kochi | 1561.78 | 398.25 | 6930.00 | 6600.00 | 15510.03 | 0.00 | 0.00 | 0.00 | 0.00 | 20.00 | 9.00 | 29.00 | 138.22 | 41.75 | 179.97 | 8340.00 | 6930.00 | 0.00 | 449.00 | 15719.00 |
| 8 | ANIP Mericulture, CMFRI, Ko | 156.90 | 109.12 | 0.00 | 0.00 | 266.02 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 23.10 | 0.88 | 23.98 | 180.00 | 0.00 | 0.00 | 110.00 | 290.00 |
| 9 | NBFGR, Lucknow | 653.96 | 288.24 | 1270.24 | 170.00 | 2382.44 | 22.00 | 0.00 | 0.00 | 22.00 | 22.00 | 0.00 | 22.00 | 71.79 | 18.17 | 89.96 | 939.75 | 1270.24 | 107.12 | 306.41 | 2623.52 |
| 10 | CRP Genomics, NBFGR, Luckı | 349.96 | 0.00 | 0.00 | 0.00 | 349.96 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 30.04 | 3.34 | 33.38 | 380.00 | 0.00 | 0.00 | 3.34 | 383.34 |
| 11 | Dte. Of Coldwater Fisheries R | 475.23 | 101.42 | 672.00 | 40.00 | 1288.65 | 6.00 | 7.00 | 0.00 | 13.00 | 17.00 | 8.00 | 25.00 | 44.77 | 8.58 | 53.35 | 583.00 | 672.00 | 77.36 | 125.00 | 1457.36 |
| | **TOTAL FISHEREIES** | 9307.66 | 2436.45 | 22560.24 | 18695.84 | 53000.39 | 77.00 | 17.00 | 0.00 | 94.00 | 228.65 | 68.85 | 297.50 | 870.09 | 228.30 | 1098.39 | 29179.24 | 22560.24 | 609.31 | 2750.60 | 55099.39 |
| 1 | CIAE, Bhopal | 747.00 | 91.05 | 2855.00 | 2310.00 | 6003.05 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 83.45 | 15.36 | 98.81 | 3140.45 | 2855.00 | 223.76 | 106.41 | 6325.62 |
| 2 | AICRP on FIM, CIAE, Bhopal | 217.00 | 56.69 | 1090.00 | 0.00 | 1363.69 | 18.55 | 4.87 | 60.00 | 83.52 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 235.65 | 1150.00 | 0.00 | 61.56 | 1447.21 |
| 3 | AICRP on ESA, CIAE, Bhopal | 76.00 | 26.81 | 252.80 | 0.00 | 355.61 | 18.32 | 2.92 | 47.20 | 68.44 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 94.32 | 309.00 | 0.00 | 29.73 | 424.05 |
| 4 | AICRP on EAA, CIAE, Bhopal | 228.38 | 27.12 | 735.00 | 0.00 | 990.50 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 228.38 | 735.00 | 0.00 | 27.12 | 990.50 |
| 5 | AICRP on UAE, CIAE, Bhopal | 164.98 | 43.46 | 319.00 | 0.00 | 527.44 | 22.70 | 1.48 | 44.00 | 68.18 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 187.68 | 363.00 | 0.00 | 44.94 | 595.62 |
| 6(i) | CRP On FMPF, CIAE, Bhopal | 128.00 | 51.15 | 0.00 | 0.00 | 179.15 | 13.40 | 3.32 | 0.00 | 16.72 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 141.40 | 0.00 | 0.00 | 54.47 | 195.87 |
| 6(ii) | MIS Component | | | 0.00 | 0.00 | 0.00 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 7 | CRP On EA, CIAE, Bhopal | 104.08 | 60.00 | 0.00 | 0.00 | 164.08 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 104.08 | 0.00 | 0.00 | 60.00 | 164.08 |
| 8 | CIPHET, Ludhiana | 419.57 | 75.89 | 968.00 | 70.00 | 1533.46 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 83.41 | 15.35 | 98.76 | 572.98 | 968.00 | 92.09 | 91.24 | 1724.31 |

3

| Vr No | Date | Amount | Code | Acctt ID | Type | Transction | Narration |
|---|---|---|---|---|---|---|---|
| 499 | 31-Mar-19 | 7938.00 | 118939 | 1001 | Credit | Office contingencies | Vasudev Meena |
| 2969 | 31-Mar-19 | 1099577.00 | 118939 | 1001 | Debit | Office contingencies | Paid to M/s Raj Security for S/o Manpower from SCSP fund |
| 493 | 30-Mar-19 | 12717.00 | 118939 | 1001 | Credit | Office contingencies | N K Siinha |
| 2927 | 30-Mar-19 | 335000.00 | 150505 | 1001 | Debit | Farm and Field Equipment | AB Singh Advance to CIAE for SCSP Capital equipments |
| 2935 | 30-Mar-19 | 936161.00 | 118005 | 1001 | Debit | Security and Housekeeping | Paid to M/s Shriviraj Security for P/o Security services Jan & Feb 2019 |
| 2936 | 30-Mar-19 | 707644.00 | 118939 | 1001 | Debit | Office contingencies | Paid to M/s Raj Security for S/o Manpower Dec 2018 |
| 2791 | 26-Mar-19 | 24500.00 | 118939 | 1001 | Debit | Office contingencies | N K Sinha |
| 2745 | 23-Mar-19 | 24500.00 | 118939 | 1001 | Debit | Office contingencies | Vasudev meena for SCSP training |
| 2708 | 15-Mar-19 | 23740.00 | 118939 | 1001 | Debit | Office contingencies | A K Vishkarma SCSP fund |

APRAO

(4)

Refer N/S page No 6

The file was processed for payment of labour for the month of Dec , 18 amounting Rs.9,36,944/-, but due to Non-Availability of budget that payment of Rs.2,00,705/- was released.

Now, if there is any possibility of budget availability, expenditure sanction balance amount of **Rs.7,36,239/- (Rupees Seven Lakh Thirty-Six Thousand two Hundred and Thirty-Nine)** only may be accorded and approval may also be accorded to release an amount of Rs.7,07,644/- by withholding an amount of Rs.28,595/- less deposited by the firm towards ESI/EPF

26/3/19

AAO 26/3/19

~~SAO~~

The Institute has received SCSP funds recently in Jan, 2019. However, no specific guidelines with regard to booking of funds of SCSP Scheme are available. The matter with regard to utilization of SCSP funds has been further discussed with the Director, please. It has been brought to notice that during the Director's Conference, the Hon'ble DDG has instructed to utilize the said funds for Institute activities which involve benefits to the SC communities also. Subsequently, in the SOC meeting also held on 11.3.2019, the DDG (NRM) also emphasized complete utilization of SCSP component. In this regard, the e-mail dt. 26.3.19 received from DS (NRM) may also be referred. Hence, since in all the Instt. activities there is involvement of SC community personnel, also including others, we may consider to make payment of the aforesaid bill which is pending for want of availability of Instt. funds, from SCSP the allocated budget.

For kind perusal & approval, pl.

idered

27.3.19

flagged —

AAO/Sh-Anurag

27.3.19

Approved

27/03/19

~~SAO~~

Dir.

00,685

27/3/19

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-9-

From Pre Page.

In View of Director's approval for booking of fund under SCSP sanction for Rs. 7,36,239/- (Rupees Seven Lakh Thirty Six Thousand and Two hundred Thirty Nine) only may be accorded Please

Funds given for SCSP may not be diverted pl.

26/3/19 27/3/19

AAO ~~SAO~~

for consideration / Financial concurrence / sanction in view of approval on pre-page, pl.

27.3.19

F&AO

DIRECTOR

Comments of ARA are as under:-

(A) ICAR Guidelines for incurring expenditure under SC and STs ~~are~~ duly forwarded by Director is enclosed for information and strict compliance.)

(B) In compliance of orders of Director on N/S dated 27/3/18, need to be rebook by office. However funds are available under SC and SP Grant in aid - General.

28/3/19.

FAO / SAO.

28/3/19
F&AO

Dir.

28/3/19

-7a-

6

Discussed with the C.A., As per discussion it was informed that the said guidelines has been withdrawn by Council & the proposal has already been recommended by Sr. A.O. & approved by C.A., Hence the proposal for payment of 736,239/- may be considered for financial concurrence after the approval of C.A. on NSP. 8.

20/3/19
F&AO

Dir.

Sanctioned Rs. 7,36,239/- only

28/03/19

~~SAO~~

AAO/Sh. Anurag

28.3.19

Sanction order put up for sign pl.

29/3/19
AAO

It is not clear in the sanction order that how much share is going into the SC community personnel involved in the institute activity

29/3/19

~~SAO~~

Sanction order signed keeping in view the approval on p.8/N and sanction accorded above. Further action to be taken on priority, pl.

29.3.19

AAO

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27.3.19

AAO/Sh.

27.3.19

~~SAO~~

271

7

-11-

F. No. 2-28/2018-19/O. A/IISS (Vol.I)

Placed below are the following bills received from **M/s Raj Security Force, Bhopal** for the M/o **JANAUARY & FEBRUARY 2019** towards payment for providing Skilled/Semi-skilled/unskilled labour for office/lab/farm received along with ESIC/EPF-ECR Sheet, GST challan in response to this office work order of even No dated **07/12/19,11/01/19, 12/02/19**, may be seen please: The bill of December was processed earlier but due to non-availability of funds the payment could not be released

**January 2019**

| Sl. No. | Indenter | Bill No. | Date | Amount | GST | Budget |
|---|---|---|---|---|---|---|
| 1. | **1)** I/c HOD SPD, **2)** I/c HOD ESS, **3)** FAO, **4)** I/c Farm, **5)** I/c Security, **6)** I/c Library, **7)** I/c AKMU, **8)** I/c Vehicle, **9)** I/c RMC, **10)** I/c Trg Hostel, **11)** I/c PME Cell, **12)** I/c RMC **(Typist Rs. 385/-)** | 6132 | 20.02.2019 | 355218.00 | 54186.00 | SC & SP |
| 2. | **1)** I/c HOD SPD, **2)** I/c HOD SC&F, 3) I/c HOD ESS, **4)** I/c Screen House, **5)** I/c PME Cell, **6)**, Dr S Bhattachariya, **7)** I/c HOD ESS. **8)** Dr Tapan Adhihari, **9)** I/c HOD, SC & F **(Multi Task Rs.354/-)** | 6133 | 20.02.2019 | 205617.00 | 31363.00 | SC & SP |
| 3. | **1)** I/c Farm, **2)** I/c RMC, **4)** Sh CT Wankhede, **Unskilled (Rs.321/-)** | 6134 | 20.02.2019 | 58593.00 | | SC & SP |
| 4. | Dr Tapan Adhikari,PS | 6147 | 20.02.2019 | 25087.00 | 3827.00 | NAGDA |
| 5. | Dr Tapan Adhikari,PS | 6151 | 20.02.2019 | 13282.00 | 2026.00 | HCL |
| 6. | Dr SR Mohanty,PS | 6138 | 20.02.2019 | 10822.00 | 1651.00 | AMAAS |
| 7. | Dr. SR Mohanty,PS | 6250 | 08.03.2019 | 11806.00 | 1801.00 | DST |
| 8. | Dr AK Vishwakarma,PS | 6136 | 20.02.2019 | 12841.00 | 1959.00 | FFP |
| 9. | PC(STCR) | 6141 | 20.02.2019 | 24689.00 | 3766.00 | PC(STCR) |
| 10. | Dr NK Lenka,PS | 6139 | 20.02.2019 | 22136.00 | 3377.00 | NASF |
| 11. | Dr S Lanka,Sr.Scientist | 6143 | 20.02.2019 | 13773.00 | 2101.00 | NASF |
| 12. | Dr S Lanka, Sr.Scientist | 6144 | 20.02.2019 | 2269.00 | | NASF |
| 13. | Sh Bansilal, Assistant | 6251 | 08.03.2019 | 9838.00 | 1501.00 | NASF |
| 14. | HOD Soil Biology | 6135 | 20.02.2019 | 33070.00 | 5045.00 | NASF |
| | | | | **799041.00** | 112603 | NASF |

**February 2019**

| Sl. No. | Indenter | Bill No. | Date | Amount | GST | Budget |
|---|---|---|---|---|---|---|
| 1. | **1)** I/c HOD SPD, **2)** I/c HOD ESS, **3)** FAO, **4)** I/c Farm, **5)** I/c Security, **6)** I/c Library, **7)** I/c AKMU, **8)** I/c Vehicle, **9)** I/c RMC, **10)** I/c Trg Hostel, **11)** I/c PME Cell, **12)** I/c RMC **(Typist Rs. 385/-)** | 6270 | 08.03.2019 | 301200.00 | 45946.00 | SC & SP |
| 2. | **1)** I/c HOD SPD, **2)** I/c HOD SC&F, 3) I/c HOD ESS, **4)** I/c Screen House, **5)** I/c PME Cell, **6)**, Dr S Bhattachariya, **7)** I/c HOD ESS. **8)** Dr Tapan Adhihari, **9)** I/c HOD, SC & F **(Multi Task Rs.354/-** | 6271 | 08.03.2019 | 191357.00 | 29190.00 | SC & SP |

Cont. . .

-12-

(8)

| | | | | | | |
|---|---|---|---|---|---|---|
| 3. | 1) I/c Farm, 2) I/c RMC, 3) Sh CT Wankhede, | 6272 | 08.03.2019 | 49521.00 | | SC & SP |
| 4. | Dr. Tapan Adhikari,PS | 6260 | 08.03.2019 | 21645.00 | 3302.00 | NAGDA |
| 5. | Dr. Tapan Adhikari,PS | 6265 | 08.03.2019 | 11314.00 | 1726.00 | HCL |
| 6. | Dr. SR Mohanty,PS | 6138 | 08.03.2019 | 12298.00 | 1876.00 | AMAAS |
| 8. | Dr. AK Vishwakarma, PS | 6269 | 08.03.2019 | 11770.00 | 1796.00 | FFP |
| 9. | PC(STCR) | 6255 | 08.03.2019 | 19382.00 | 2957.00 | STCR |
| 10. | Dr. NK Lenka, PS | 6253 | 08.03.2019 | 21644.00 | 3302.00 | NASF |
| 11. | Dr. S Lanka,Sr Scientist | 6257 | 08.03.2019 | 11806.00 | 1801.00 | NASF |
| 12. | Dr. S Lanka,Sr Scientist | 6258 | 08.03.2019 | 8317.00 | | NASF |
| 13. | Sh. Bansilal,Assistant | 6263 | 08.03.2019 | 11314.00 | 1726.00 | NASF |
| 14. | HOD Soil Biology | 6273 | 08.03.2019 | 31723.00 | 4839.00 | NASF |
| 15. | Dr. S Srivastava, PS | 6268 | 08.03.2019 | 8854.00 | 1350.00 | NASF |
| | | | | **712145.00** | 99811 | |

The above bills for the months of **Jan & Feb,19** have been verified and certified by the concerned indenters and necessary entries have been made in the registers of divisions/Units/Sections. The agency has submitted the EPF, ESI Challan for the month of **Jan & Feb,19. The firm has submitted the GST challan for the month of Jan & Feb,19and certified that this amount includes the GST amount of IISS and given a certificate that in future if any issues arises the firm will be responsible for the same.**

During Scrutiny of Payment sheets, EPF and ESIC sheet, it is observed that the EPF/ESI amount of **Rs. 24,580/- for the month of Jan,19 and Rs. 10,996/- for the month of Feb,19 total Rs. 35,576/-** (including Employee share of 12% & Employer share of 13% towards EPF and Employee Share @1.75% + Employer Contribution 4.75% towards ESI + GST 18%) is found short deposited by the firm as per enclosed list which we may withheld till the submission of proof, by the firm.

'X'

**In view of Pre Page: -**

A. Expenditure sanction for **Rs. 7,990,41/- & Rs. 7,12,145/- (Total Rs,15,11,186/-) Rs. (Rupees Fifteen Lakh Eleven Thousand One Hundred and Eighty-Six Only)** may be accorded please.

B. Approval may also be accorded to release an amount of **Rs. 14,75,610/-** for the bills of Nov, 2018. The amount of ESI/EPF will be released after submission of proof by the firm.

Sanction & Approval may be accorded at A & B above please.

The booking of budget is as under

| S.No | Budget Head | Amount | |
|---|---|---|---|
| 1. | SC & SP | 1161506.00 | 1136172 |
| 2. | NAGDA | 46732.00 | ✓ |
| 3. | HCL | 24596.00 | ✓ |
| 4. | AMAAS | 23120.00 | ✓ |
| 5. | DST | 11806.00 | ✓ |
| 6. | FFP | 24611.00 | ✓ |
| 7. | STCR | 44071.00 | ✗ |
| 8. | NASF (Dr NK Lenka) | 43780.00 | ✓ |
| 9. | .NASF(Dr S.Lanka) | 57317.00 | ✗ |
| 10. | NASF (DR MC Manna) | 64793.00 | ✓ |
| 11. | NASF (Dr S Srivastva) | 8854.00 | ✓ |
| | | **1511186.00** | |

30/3/19

SAO

AAO

--13/N

The funds of SCSP are non-divertible & non-lapsable. Hence diverting funds will be breach of Financial proprieties.

30/3/19

9

-13-

...from pre-page

Keeping in view the approval on pre-page (8/N), the proposal may be considered from SC-SP allocated budget, pl. ('X' on pre-page).

[signature] 30.3.19

F&AO

DIRECTOR

Copy of precise guidelines for utilizing TSP and SCSP fund duly forwarded by ICAR is enclosed herewith, which is self-explanatory and for strict compliance.
Hence on the basis of above, the proposal is submitted before competent authority for perusal, consideration and further order please.
However funds are available under SCSP funds.
Submitted please

[signature] 30/3/19

FAO

(1) The comments of AAO & AF&AO are very much relevant, however, the decision may be taken as per instruction of DS (NRM) [copy of e-mail enclosed].
(2) Funds under NASF (Dr. Sangita Lenka) are not available.

[signature] 30/3/19

Dir.

The SCSP guidelines circulated by the council on 14/2/19 (via e-mail) has been withdrawn by e-mail dt. 12/3/19. You are aware about this and I also forwarded/marked to your SAO.

[signature] 30/3/19

SAO / FAO

Current status of validity needs to verified from ICAR because of email dt 26/3/19 of ICAR. However GoI instructions are enclosed for ready reference.

[signature] 30/3/19.

[signature] 30.3.19

10

-~~14~~-

(A) Decision on the proposal may be taken in light of discussion held in DG Conference as instructed by DS (NRM) vide e-mail dated 28/3/19 & NSP-13.

[signature]
30.3.19
F&AO

Dir

Agreed (A). As per the instruction of the Council it is approved.

[signature]
30/3/19

~~SAO~~/FAO

In view of above approval, Exp. Sanction as proposed at 'X' on p. 12/N may kindly be accorded, pl.

[signature]
31.3.19

F&AO

DIRECTOR

The comments of ARA are as under:-
[Ref:- N/12 to 14.] Based on rule position already explained, compent authority had already awarded approval on 30/3/2019.
Details of funds availability is marked as (✓) and balance allocation is mentioned on N/12.
Submitted please

[signature] 31/3/19.

FAO
~~SAO~~

[signature]
31/3/19
F&AO

~~SAO~~

[signature]
31.3.19

[signature]

Pl. mention the amount to be sanctioned.

[signature]
31/3/19

FAO

(11)

- X -

The amount comes to Rs. 13,84,464/- . However, Tax payment cannot be made due to Holiday in Bank.

31/3/19

FA&AO

D/r.

Sanctioned Rs. 13,84,464/- only as proposed

31/3/19

~~SAO~~

Sh. Anurag

31.3.19

Sanction order for amount of Rs. 13,81,445/- put up for signature pl,

31/3/19 (2/4/19)

~~AAO~~

31.3.19

.... From Pre Page

The bill for the month of Jan,19 was withheld due to non-availability of budget in the Institute account the firm has also submitted the bill for the month of Feb 2019 as per detail given below:-

Placed below bill no 142 dt 01/03/2019 Submitted by M/s Shriviraj Security Solution Pvt Ltd, Bhopal for Rs.468080.91 towards providing security services at Institute during the month of **FEBRUARY, 19** in response to this office Work order of even No dated 06/07/2018.

The bill has been certified and verified by Security Supervisor and I/c Security and entry of the bill has been made in the central store in the concern register.

On scrutiny of the documents for statutory liabilities it has been observed that firm has deposited the amount of EPF, and ESI as deducted from the salary of the guards.

The firm has also submitted the GST challan of exact amount.

In view of above if funds are available the sanction for the month of **Jan & Feb, 19** amounting **Rs. 9,36,161/- (Rupees Nine Lakhs Thirty-Six Thousand One Hundred and Sixty-One)** only may be accorded please. 'A'

27/3/19
AAO
27/3/19

Sh. Anurag
Pl. discuss.
27/3/19

Discussed
According to Director approval for 'B'
Booking of fund under SCSP (copy enclosed) the sanction for above amount may be accorded please.

Funds under SCSP may not be diverted pl.
27/3/19

27/3/19 AAO
~~SAO~~

for Exp. Sanction as at 'A' above in view of 'B' (copy enclosed), pl.

The comments of AAO are as un keeping
(A) ICAR Guidelines for incurring ~~expenditure~~ under SC and ST duly forwarded by Director on dt 6/3/19 is enclosed for information and strict compliance).
(B) In Compliance of orders of Director on N/8 of File No 2-28/2018-19/OA-1155 Vol I needs to be re-look by office.
However funds are available under SC and SP Grant in aid-General during 2018-19.
28/3/19

27.3.19

AF&AO
28/3/19
F&AO

28/3/19
F&AO

DIRECTOR

Dfin.

28/3/19
SAO/FAO

~~22~~:

Discussed with the C.A., As per discussion, it was informed that the said guidelines has been withdrawn by H.Q. & proposal has already been recommended by Sr.AO & approved by C.A. on NS [illegible] of file. No. 2-28/2018-19/O.A./1155 (Vol.I). Hence, the proposal for payment of Rs. 9,36,161/- may be considered for ~~financial concurrence~~/sanction after the approval of C.A. as mentioned above.

[signature]
20/3/19
FSAO

Dir.

Approved and Sanctioned Rs. 9,36,161/= only

[signature]
28/03/19

~~SAO~~

AAO/Sh. Anurag

[signature]
28.3.19

Sanction order put up for sign pl.

[signature]
29/3/19
AAO

It is not clear in the sanction order that how much share is going in to the SC community personnel involved in the institute activity

[signature]
29/3/19

SAO

Sanction order signed in view of the approval & sanction accorded above. Further action to be taken on priority, pl.

[signature]
29.3.19

AAO

14

4

V2499
31/3/19

Date: 30.03.2019

## Adjustment Note

A sum total of Rs24500/- (Rupees Twenty Four Thousand and Five Hundred only) was drawl by me towards incurring expenditure for farmers training under SCSP (F. No. 2-31/2018-19/Adv/IISS/Vol-I dated 23/03/2019). Total expenditure in this concern was **Rs16562/-**. The details are given below (For 50 participants):

| Sl. No. | Particular | Amount (Rs) |
|---|---|---|
| 1. | High Tea for 50 participants (50*10) | 500/- |
| 2. | Lunch for 50 farmers @ 100/- | 5250/- |
| 3. | Vehicle hiring | 4306/- |
| 4. | Registration kit @ 40/- | 2000/- |
| 5. | Literature @ 88/- | 4400/- |
| 6. | Miscellaneous | 106/- |
| | **Total** | **16562/-** |
| | **Balance** | **7938/-** |

Paid bills/receipt is enclosed with this note. **Balance of Rs7938/-** was remitted through electronic transfer to institute account ICAR UNIT-IISS Bhopal vide **Reference No. ITV0612874 dated 30.03.2019**, for adjustment of the above amount.

This note is for adjustment and necessary action of above detailed amount.

**(Dr. Vasudev Meena)**
Scientist, ESS

Enclosures:
1. Original bills and amount paid receipts
2. Receipt of balance amount transfer

**To: AAO,**
**IISS, Bhopal.**

15

SBI

30-Mar-2019 [02:44 PM IST]

| | |
|---|---|
| Reference No. | ITV0612874 |
| Debit Account Number | 00000020105443344 |
| Debit Branch | CIAE NABIBAG BHOPAL |
| Remarks | Adjustment SCSP Advance |
| Transaction Date | 30-Mar-2019 |
| Amount | INR 7,938.00 |
| Status | Success |
| Reason | Processed |

Credit Account Details

| Account No. | Branch | Amount (INR) |
|---|---|---|
| 00000010470972168 | CIAE NABIBAG BHOPAL | 7,938.00 |

16

3

वाउचर क्र. 2969
दिनांक 31/3/19

| ICAR: IISS - Indian Institute of Soil Science | | ICAR | Vendor Name: | M/s Raj Security Force |
|---|---|---|---|---|
| | | | Vendor Site : | BHOPAL MP, 2, Koushlaya Complex Kali Mata Mandir ke Samne , Raisen road , , Bhopal , |
| Pay Method: | Electronic | Bill Report<br>STANDARD | Designation: | |
| Currency: | INR | | Vendor No | 77819 |
| | | | Pan No. | ADXPA1266G |
| | | | GST No. | |
| Bank A/c. No: | 157302000000148 | A/B 3004 | Invoice No: | 2-28/2018-19/OA/IISS Dtd.-31/03/2019 |
| Bank Name: | Indian Overseas Bank | Date 31/03/2019 | Bill No: | 19003582 |
| IFSC Code: | IOBA0001573 | | Bill Date: | 31-MAR-19 |
| File No: | | | | |

| Amount | Account | Narration |
|---|---|---|
| 1133153.00 | 309 . 201 . 00000 . 510026 . 00000 . 00000 . 00000<br>IISS, BHOPAL.Grants.Default.Contractual manpower and other outsourcing for Farm/Lab.Default.Default.Default | Payment for providing services and office work for the month of Jan and Fab 2019. |
| 46732.00 | 309 . 801 . 40204 . 510026 . 00000 . 00000 . 00000<br>IISS, BHOPAL.Deposit Schemes - Domestic - Projects.M/s Grasim, Nagda, Birlagram, Nagda.Contractual manpower and other outsourcing for Farm/Lab.Default.Default.Default | Payment for providing services and office work for the month of Jan and Fab 2019. |
| 24596.00 | 309 . 801 . 40182 . 510026 . 00000 . 00000 . 00000<br>IISS, BHOPAL.Deposit Schemes - Domestic - Projects.Hindustan Copper Limited.Contractual manpower and other outsourcing for Farm/Lab.Default.Default.Default | Payment for providing services and office work for the month of Jan and Fab 2019. |
| 23120.00 | 309 . 201 . 30847 . 510026 . 00000 . 00000 . 00000<br>IISS, BHOPAL.Grants.3006--AMAAS.Contractual manpower and other outsourcing for Farm/Lab.Default.Default.Default | Payment for providing services and office work for the month of Jan and Fab 2019. |
| 11806.00 | 309 . 801 . 40088 . 510026 . 00000 . 00000 . 00000<br>IISS, BHOPAL.Deposit Schemes - Domestic - | Payment for providing services and office work for the month of Jan and Fab 2019. |

Pay Rs. 1296455/-
(Rs Twelve Lakh Ninety Six Thousand Four Hundred fifty five only)



Pay Rs. 97629/-
(Rs. Twenty Seven Thousand Six Hundred Twenty two)

Asstt. Finance and Accounts Officer
Indian Institute of Soil Science

Asstt. Finance and Accounts Officer
Indian Institute of Soil Science

17

| | | |
|---|---|---|
| | Projects.SERB+DST,Government of India.Contractual manpower and other outsourcing for Farm/Lab.Default.Default.Default | |
| -21785.00 | 309 . 000 . 00000 . 202418 . 00000 . 00000 . 00000<br>IISS, BHOPAL.Default.Default.TDS on GST.Default.Default.Default | TDS on GST on amount of Rs.-1089270/- |
| 43780.00 | 309 . 201 . 40019 . 510026 . 00000 . 00000 . 00000<br>IISS, BHOPAL.Grants.National Agricultural Science Fund (NASF).Contractual manpower and other outsourcing for Farm/Lab.Default.Default.Default | Payment for providing services and office work for the month of Jan and Fab 2019. |
| 64793.00 | 309 . 801 . 40019 . 510026 . 00000 . 00000 . 00000<br>IISS, BHOPAL.Deposit Schemes - Domestic - Projects.National Agricultural Science Fund (NASF).Contractual manpower and other outsourcing for Farm/Lab.Default.Default.Default | Payment for providing services and office work for the month of Jan and Fab 2019. |
| 8854.00 | 309 . 801 . 40019 . 510026 . 00000 . 00000 . 00000<br>IISS, BHOPAL.Deposit Schemes - Domestic - Projects.National Agricultural Science Fund (NASF).Contractual manpower and other outsourcing for Farm/Lab.Default.Default.Default | Payment for providing services and office work for the month of Jan and Fab 2019. |
| -35576.00 | 309 . 000 . 00000 . 202473 . 00000 . 00000 . 00000<br>IISS, BHOPAL.Default.Default.EPF Employer Contribution Payable.Default.Default.Default | EPF/ESI with hold till submission of challan |
| 24611.00 | 309 . 801 . 30940 . 510026 . 10305 . 00000 . 00000<br>IISS, BHOPAL.Deposit Schemes - Domestic - Projects.Farmers First Programme (FFP) under Krishi Vigyan Kendra Scheme of ICAR.Contractual manpower and other outsourcing for Farm/Lab.Soil Chemistry and Fertility.Default.Default | Payment for providing services and office work for the month of Jan and Fab 2019. |

| | | | | | |
|---|---|---|---|---|---|
| TDS Sec. | Sec. 194(C) | TDS Rate | 2 % | Bill Amount: | 1324084.00 (Thirteen Lakh Twenty Four Thousand Eighty Four) |
| TDS on GST | % | TDS on GST | % | TDS Amount: | 27629.00 (Twenty Seven Thousand Six Hundred Twenty Nine) |
| | | | | TDS on GST Amt: | 0.00 |
| | | | | Net Amount: | 1296455.00 |

Paid vide cheque No. 257374.

Date 31/3/19 1296455/-

A.F.& A.O.

18

8

| Amount In Words:- Rupees Twelve Lakh Ninety Six Thousand Four Hundred Fifty Five Only | |
|---|---|
| Created By: | Mr. Jineshwar Prasad |
| Creation Date: | 31-MAR-19 |

### Nature of Bill Details

| Nature | Others |
|---|---|

### Finance Budget Annexure

| Budget(Rs) | Encumbered(Rs) | Actual(Rs) | Funds Available(Rs) |
|---|---|---|---|
| **Budget Head** | | | |
| OPERATIONAL EXPENSES | | | |
| **Budget(Rs)** | **Encumbered(Rs)** | **Actual(Rs)** | **Funds Available(Rs)** |
| 0.00 | 0.00 | 4,097,315.00 | -4,097,315.00 |
| **Budget Head** | | | |
| | | | |
| **Budget(Rs)** | **Encumbered(Rs)** | **Actual(Rs)** | **Funds Available(Rs)** |
| 0.00 | 0.00 | 0.00 | 0.00 |
| **Budget Head** | | | |
| OPERATIONAL EXPENSES | | | |
| **Budget(Rs)** | **Encumbered(Rs)** | **Actual(Rs)** | **Funds Available(Rs)** |
| 0.00 | 0.00 | 149,171.00 | -149,171.00 |
| **Budget Head** | | | |
| OPERATIONAL EXPENSES | | | |
| **Budget(Rs)** | **Encumbered(Rs)** | **Actual(Rs)** | **Funds Available(Rs)** |
| 0.00 | 0.00 | 0.00 | 0.00 |
| **Budget Head** | | | |
| OPERATIONAL EXPENSES | | | |
| **Budget(Rs)** | **Encumbered(Rs)** | **Actual(Rs)** | **Funds Available(Rs)** |
| 0.00 | 0.00 | 0.00 | 0.00 |
| **Budget Head** | | | |
| OPERATIONAL EXPENSES | | | |
| **Budget(Rs)** | **Encumbered(Rs)** | **Actual(Rs)** | **Funds Available(Rs)** |
| 0.00 | 0.00 | 411,819.00 | -411,819.00 |
| **Budget Head** | | | |
| | | | |
| **Budget(Rs)** | **Encumbered(Rs)** | **Actual(Rs)** | **Funds Available(Rs)** |
| 0.00 | 0.00 | 0.00 | 0.00 |
| **Budget Head** | | | |
| OPERATIONAL EXPENSES | | | |
| **Budget(Rs)** | **Encumbered(Rs)** | **Actual(Rs)** | **Funds Available(Rs)** |
| 0.00 | 0.00 | 0.00 | 0.00 |
| **Budget Head** | | | |
| OPERATIONAL EXPENSES | | | |
| **Budget(Rs)** | **Encumbered(Rs)** | **Actual(Rs)** | **Funds Available(Rs)** |
| 0.00 | 0.00 | 0.00 | 0.00 |
| **Budget Head** | | | |
| OPERATIONAL EXPENSES | | | |
| **Budget(Rs)** | **Encumbered(Rs)** | **Actual(Rs)** | **Funds Available(Rs)** |
| 0.00 | 0.00 | 0.00 | 0.00 |

P.F.M.S. Vr. No. BP-2018-19-1410, 29, 135, 458

Dated 31/03/19

Scheme Code 1271, 85, 92, 97



31/3/19

D.O. D.D.O./Sr. A.O. A.F. & A.O./F. & A.O.

ICAR-INDIAN INSTITUTE OF SOIL SCIENCE
NABIBAGH BERASIA ROAD, BHOPAL-462038

2-28/18-19/OA/IISS

Dated: 31.03.2019

## SANCTION ORDER

**Sub:** Payment to **M/s Raj Security Force, Bhopal** towards providing Services for assistance in office works/multitask/lab & Field assistance/Driver and Cook for M/o **JANUARY & FEBRUARY,2019**.

**Ref:** Work orders of even no. dated: **07/12/19,11/01/19, 12/02/19,**

Sanction of the Director, IISS, Bhopal is hereby conveyed for the payment of under mentioned expenditure not exceeding **Rs. 13,81,445/- (Rupees Thirteen Lakh Eighty-One Thousand Four Hundred and Forty-Five Only)** including taxes and other charges. Further approval of the Director is also conveyed to release an amount of **Rs. 13,45,869/- (Rupees Thirteen Lakh Forty-Five Thousand Eight Hundred and Sixty-Nine Only) Rs. 35,576/-** towards less deposit of EPF & ESI. The withheld amount will be released after submission of challan/proof by the firm

**January 2019**

| Sl. No. | Indenter | Bill No. | Date | Amount | GST | Budget |
|---|---|---|---|---|---|---|
| 1. | 1) I/c HOD SPD, 2) I/c HOD ESS, 3) FAO, 4) I/c Farm, 5) I/c Security, 6) I/c Library, 7) I/c AKMU, 8) I/c Vehicle, 9) I/c RMC, 10) I/c Trg Hostel, 11) I/c PME Cell, 12) I/c RMC **(Typist Rs. 385/-)** | 6132 | 20.02.2019 | 355218.00 | 54186.00 | SC & SP |
| 2. | 1) I/c HOD SPD, 2) I/c HOD SC&F, 3) I/c HOD ESS, 4) I/c Screen House, 5) I/c PME Cell, 6), Dr S Bhattachariya, 7) I/c HOD ESS. 8) Dr Tapan Adhihari, 9) I/c HOD, SC & F **(Multi Task Rs.354/-)** | 6133 | 20.02.2019 | 205617.00 | 31363.00 | SC & SP |
| 3. | 1) I/c Farm, 2) I/c RMC, 4) Sh CT Wankhede, **Unskilled (Rs.321/-)** | 6134 | 20.02.2019 | 58593.00 | | SC & SP |
| 4. | Dr Tapan Adhikari,PS | 6147 | 20.02.2019 | 25087.00 | 3827.00 | NAGDA |
| 5. | Dr Tapan Adhikari,PS | 6151 | 20.02.2019 | 13282.00 | 2026.00 | HCL |
| 6. | Dr SR Mohanty,PS | 6138 | 20.02.2019 | 10822.00 | 1651.00 | AMAAS |
| 7. | Dr. SR Mohanty,PS | 6250 | 08.03.2019 | 11806.00 | 1801.00 | DST |
| 8. | Dr AK Vishwakarma,PS | 6136 | 20.02.2019 | 12841.00 | 1959.00 | FFP |
| 9. | Dr NK Lenka,PS | 6139 | 20.02.2019 | 22136.00 | 3377.00 | NASF |
| 10. | HOD Soil Biology | 6135 | 20.02.2019 | 33070.00 | 5045.00 | NASF |
| | | | | **748472.00** | 112603 | NASF |

**February 2019**

| Sl. No. | Indenter | Bill No. | Date | Amount | GST | Budget |
|---|---|---|---|---|---|---|
| 1. | 1) I/c HOD SPD, 2) I/c HOD ESS, 3) FAO, 4) I/c Farm, 5) I/c Security, 6) I/c Library, 7) I/c AKMU, 8) I/c Vehicle, 9) I/c RMC, 10) I/c Trg Hostel, 11) I/c | 6270 | 08.03.2019 | 301200.00 | 45946.00 | SC & SP |

(20)

| | | | | | | |
|---|---|---|---|---|---|---|
| | PME Cell, **12)** I/c RMC **(Typist Rs. 385/-)** | | | | | |
| 2. | **1)** I/c HOD SPD, **2)** I/c HOD SC&F, 3) I/c HOD ESS, **4)** I/c Screen House, **5)** I/c PME Cell, **6),** Dr S Bhattachariya, **7)** I/c HOD ESS. **8)** Dr Tapan Adhihari, **9)** I/c HOD, SC & F **(Multi Task Rs.354/-** | 6271 | 08.03.2019 | 191357.00 | 29190.00 | SC & SP |
| 3. | **1)** I/c RMC, **2)** Sh CT Wankhede, | 6272 | 08.03.2019 | 21168.00 | | SC & SP |
| 4. | Dr. Tapan Adhikari,PS | 6260 | 08.03.2019 | 21645.00 | 3302.00 | NAGDA |
| 5. | Dr. Tapan Adhikari,PS | 6265 | 08.03.2019 | 11314.00 | 1726.00 | HCL |
| 6. | Dr. SR Mohanty,PS | 6138 | 08.03.2019 | 12298.00 | 1876.00 | AMAAS |
| 7. | Dr. AK Vishwakarma, PS | 6269 | 08.03.2019 | 11770.00 | 1796.00 | FFP |
| 8. | Dr. NK Lenka, PS | 6253 | 08.03.2019 | 21644.00 | 3302.00 | NASF |
| 9. | HOD Soil Biology | 6273 | 08.03.2019 | 31723.00 | 4839.00 | NASF |
| 10. | Dr. S Srivastava, PS | 6268 | 08.03.2019 | 8854.00 | 1350.00 | NASF |
| | | | | **632973.00** | 99811 | |

The above expenditure may be booked under the following budget grant during financial year 2018-19. The payment may be released through e-payment and details also may be uploaded on IISS website showing bill details.

The booking of budget is as under

| S.No | Budget Head | Amount |
|---|---|---|
| 1. | SC & SP | 1133153.00 |
| 2. | NAGDA | 46732.00 |
| 3. | HCL | 24596.00 |
| 4. | AMAAS | 23120.00 |
| 5. | DST | 11806.00 |
| 6. | FFP | 24611.00 |
| 7. | NASF (Dr NK Lenka) | 43780.00 |
| 8. | NASF (DR MC Manna) | 64793.00 |
| 9. | NASF (Dr S Srivastva) | 8854.00 |
| | | **1381445.00** |

Vinod Kr. Gupta

**Sr. Administrative Officer**

**Distribution: -**

1. DDO, IISS, Bhopal along with original bills.
2. F & AO, IISS, Bhopal.

(21)

वाउचर क्र. 493
दिनांक 30/03/19

(8)

# INDIAN INSTITUTE OF SOIL SCIENCE: BHOPAL-38

Details of POS Machine dated 31-03-2019 for Rs.23,371/- A/c No.10470972168

| Sl. No. | Swipe No. & Date | Official Name | Purpose | Amount | Scheme | F. Year |
|---|---|---|---|---|---|---|
| 1. | Dated-27/03/19 No. 1546 Invoice No.000034 | Sh.Deepak Kaul | Unspent TA | 96.00 | IISS | 2018-19 |
| 2. | Dated-27/03/19 No.2656 Invoice No.000035 | Miss Srishti Khare | Conducting Experiments | 4000.00 | IISS | 2018-19 |
| 3. | Dated-27/03/19 No.4072 Invoice No.000036 | Dr. J.K. Saha | Unspent amt. of Cont. Advance for Organ gas | 3066.00 | IISS | 2018-19 |
| 4. | Dated-28/03/19 No.0275 Invoice No.000038 | Dr. Nisant K. Sinha | Sale of Library Publication | 2640.00 | IISS | 2018-19 |
| 5. | Dated-28/03/19 No.2690 Invoice No.000039 | Dr. A.O. Shirale | Unspent TA | 216.00 | IISS | 2018-19 |
| 6. | Dated-29/03/19 No.3226 Invoice No.000040 | Dr. A.B.Singh | Unspent TA | 636.00 | IISS | 2018-19 |
| 7. | Dated-30/03/19 No.0275 Invoice No.000041 | Dr. Nisant K. Sinha | Unspent Contingency advance | 12717.00 | IISS | 2018-19 |
| | | | Total | 23371.00 | | |

**In words-Rs. 23,371/- (Rupees Twenty Three Thousand Three Hundred Seventy One Only)**

**Encl: POS Machine**

**(Drawing and Disbursing Officer)**

(CB. NO. 59
P. NO. 137)

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an amount ... Chemicals ... Dadvane

AB
Dr. A. B. Singh
DS & PY

भारतीय स्टेट बैंक
State Bank of India

MS II SOIL SCIENCE
BHOPAL
MADHYA PRADESH
DATE : 30/03/2019 TIME : 11:06:38
MID : 0220000000180185 TID : MP004725
BATCH NO: 000034 INVOICE NO : 000041
SALE
APPL: A0000000041010
************0275
CARD TYPE : MASTERCARD CHIP
AUTHCODE : 470793 RRN : 001624657786
SALE AMT ₹ 12717.00
TOTAL ₹ 12717.00
TVR: 0000048000
TSI: E800
Application Name: DEBIT MASTERCARD
Tx Certif: 5215AC6C0CC60414
PIN VERIFIED OK
SIGNATURE NOT REQUIRED
NISHANT K SINHA
Declaration:I Agree To Pay The Above Total Amount According To Card Issuer Agreement.
*** Cardholder Copy ***
version 3.11 (07/SEP/18)(INL)(G)

भारतीय स्टेट बैंक
State Bank of India

MS II SOIL SCIENCE
BHOPAL
MADHYA PRADESH
DATE : 28/03/2019 TIME : 15:35:55
MID : 0220000000180185 TID : MP004725
BATCH NO: 000032 INVOICE NO : 000039
SALE
APPL: A0000000041010
************2690
CARD TYPE : MASTERCARD CHIP
AUTHCODE : 304434 RRN : 001621446101
SALE AMT ₹ 216.00
TOTAL ₹ 216.00
TVR: 0280048000
TSI: E800
Application Name: Debit MasterCard
Tx Certif: 910A0A56896A2767
PIN VERIFIED OK
SIGNATURE NOT REQUIRED
ABHAY OMPRAKASH SHIRALE
Declaration:I Agree To Pay The Above Total Amount According To Card Issuer Agreement.
*** Cardholder Copy ***
version 3.11 (07/SEP/18)(INL)(G)

भारतीय स्टेट बैंक
State Bank of India

MS II SOIL SCIENCE
BHOPAL
MADHYA PRADESH
DATE : 29/03/2019 TIME : [illegible]
MID : 0220000000180185 TID : MP004725
BATCH NO: 000033 INVOICE NO : 000040
SALE
APPL: A0000000041010
************3226
CARD TYPE : MASTERCARD CHIP
AUTHCODE : 851640 RRN : [illegible]
SALE AMT ₹ 636.00
TOTAL ₹ 636.00
TVR: 0200048000
TSI: E800
Application Name: Debit Mastercard
Tx Certif: 63E836B83C4528DF
PIN VERIFIED OK
SIGNATURE NOT REQUIRED
AMAR SINGH
Declaration:I Agree To Pay The Above Total Amount According To Card Issuer Agreement.
*** Cardholder Copy ***

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भारतीय स्टेट बैंक
State Bank of India

MS II SOIL SCIENCE
BHOPAL
MADHYA PRADESH
DATE : 28/03/2019 TIME : 11:38:15
MID : 0220000000180185 TID : MP004725
BATCH NO: 000031 INVOICE NO : 000038
SALE
APPL: A0000000041010
************0275
CARD TYPE : MASTERCARD CHIP
AUTHCODE : 936425 RRN : 001626995201
SALE AMT ₹ 2640.00
TOTAL ₹ 2640.00
TVR: 0000048000
TSI: E800
Application Name: DEBIT MASTERCARD
Tx Certif: 7A5DAC23B8837AFF
PIN VERIFIED OK
SIGNATURE NOT REQUIRED
NISHANT K SINHA
Declaration:I Agree To Pay The Above Total Amount According To Card Issuer Agreement.
*** Merchant Copy ***
version 3.11 (07/SEP/18)(INL)(G)

भारतीय स्टेट बैंक
State Bank of India

MS II SOIL SCIENCE
BHOPAL
MADHYA PRADESH
DATE : 27/03/2019 TIME : 14:21:46
MID : 0220000000180185 TID : MP004725
BATCH NO: 000029 INVOICE NO : 000035
SALE
APPL: A0000005241010
************2656
CARD TYPE : RUPAY CHIP
AUTHCODE : 549123 RRN : 001619356342
SALE AMT ₹ 4000.00
TOTAL ₹ 4000.00
TVR: 0000048000
TSI: E800
Application Name: RuPay Debit
Tx Certif: [illegible]
PIN VERIFIED OK
SIGNATURE NOT REQUIRED
GYANESHWAR PRASAD NIA
Declaration:I Agree To Pay The Above Total Amount According To Card Issuer Agreement.
*** Merchant Copy ***
version 3.11 (07/SEP/18)(INL)(G)

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भारतीय स्टेट बैंक
State Bank of India

MS II SOIL SCIENCE
BHOPAL
MADHYA PRADESH
DATE : [illegible] TIME : 11:51:05
MID : 0220000000180185 TID : MP004725
BATCH NO: 000028 INVOICE NO : 000034
SALE
APPL: A0000000041010
************1546
CARD TYPE : MASTERCARD CHIP
AUTHCODE : 273922 RRN : 001619055475
SALE AMT ₹ 96.00
TOTAL ₹ 96.00
TVR: 0000048000
TSI: E800
Application Name: DEBIT MASTERCARD
Tx Certif: E7ED260397173528
PIN VERIFIED OK
SIGNATURE NOT REQUIRED
DEEPAK KAUL
Declaration:I Agree To Pay The Above Total Amount According To Card Issuer Agreement.
*** Cardholder Copy ***
version 3.11 (07/SEP/18)(INL)(G)

भारतीय स्टेट बैंक
State Bank of India

MS II SOIL SCIENCE
BHOPAL
MADHYA PRADESH
[illegible] TIME : 14:32:1[illegible]
[illegible] TID : MP004725
BATCH NO: 000029 INVOICE NO : 000036
SALE
APPL: A0000000041010
************4072
CARD TYPE : MASTERCARD CHIP
AUTHCODE : 807246 RRN : 001619375777
SALE AMT ₹ 3066
TOTAL ₹ 3066
TVR: 0000048000
TSI: E800
Application Name: Debit Mastercard
Tx Certif: 320541E6D7F0A76A
PIN VERIFIED OK
SIGNATURE NOT REQUIRE
JAYANT SAHA
Declaration:I Agree To Pay The Above Total Amount According To Card Issuer Agreement.
*** Cardholder Copy ***
version 3.11 (07/SEP/18)(INL)(G)

Sh. SN

"Qualitative as
Compost by Tracking
laboratory ..."

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1271

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वाउचर क्र. 2927
दिनांक 30/03/19

| | | | | |
|---|---|---|---|---|
| **ICAR:** IISS - Indian Institute of Soil Science | | ICAR | Vendor Name: | Dr. Amar Bahadur Singh |
| | | | Vendor Site : | HOME, , , , , |
| Pay Method: | Electronic | Bill Report | Designation: | Principal Scientist. |
| Currency: | INR | PREPAYMENT | Vendor No | 20370 |
| | | | Pan No. | ANEPS4550L |
| | | | GST No. | |
| Bank A/c. No: | 10471009230 | A/B 3041 Date 30/03/19 | Invoice No: | F.NO. 5-651/2018-19/P&s/IISS Dtd 30.03.2019 |
| Bank Name: | State Bank Of India | | Bill No: | 19003542 |
| IFSC Code: | SBIN0010144 | | Bill Date: | 30-MAR-19 |
| File No: | | | | |
| Amount | Account | | Narration | |
| 335000.00 | 309 . 201 . 00000 . 125005 . 00000 . 00000 . 00000 IISS, BHOPAL.Grants.Default.Advance for Equipment.Default.Default.Default | | P/O Manual cono weeder, manual peg type dry land weeder, manual maize sheller. (OB.R.P.NO.43 Sl.NO.43) | |

| | | | | | |
|---|---|---|---|---|---|
| TDS Sec. | | TDS Rate | % | Bill Amount: | 335000.00 (Three Lakh Thirty Five Thousand) |
| TDS on GST | % | TDS on GST | % | TDS Amount: | 0.00 (Zero) |
| | | | | TDS on GST Amt: | 0.00 |
| | | | | Net Amount: | 335000.00 |

| | |
|---|---|
| Amount In Words:- Rupees Three Lakh Thirty Five Thousand Only | |
| Created By: | Mr. Jineshwar Prasad |
| Creation Date: | 30-MAR-19 |

Pay Rs. 335000/-
(Rs. Three Lakh Thirty Five Thousand — only)

Asstt. Finance and Accounts Officer
Indian Institute of Soil Sciences

P.F.M.S. Vr. No. BP-2018-19-1403
Dated 30/03/19
Scheme Code 1271

D.O. 30/3/19 D.D.O./Sr. A.O. A.F. & A.O./F. & A.O.

BM

Paid vide cheque No. 257352
Date 30/3/19
A.F.& A.O.

PAID CANCELLED



30/3/19

24

ICAR-INDIAN INSTITUTE OF SOIL SCIENCE
NABI BAGH, BERASIA ROAD, BHOPAL-38

F.No. 5-651/2018-19/P&S/IISS                                   Dated: 30.03.2019

## Sanction Order

Sub: Drawal of adhoc advances towards purchase of Farm Equipments under SCSP– reg.

Sanction of the Director is hereby conveyed for drawl of following equipment adhoc advance (s) not exceeding to Rs. 335000/- (Rs. Three Lakh Thirty-Five Thousand Only) towards purchase of following items under SCSP; -

| Sl. No. | Name of designation of the indenters/ users | Particulars | Name of supplier | Proforma Invoice no. & date | Amount (Rs.) |
|---|---|---|---|---|---|
| 01 | Dr. A.B. Singh, Pr. Scientist. | P/o Manual Cono weeder, Manual Peg type Dry land weeder, Manual Maize Sheller. | ICAR-CIAE, Bhopal | No. CIAE/PPC/2018-19 dt.23.03.2019 | 335000.00 |

The advance may be drawn in the name of above indenter and may be paid in favour of ICAR- unit CIAE, Bhopal through electronic transfer as per the enclosed proforma invoice.

The expenditure may be met out from the budget of SCSP during the financial year 2018-19.

Assistant Administrative Officer

Distribution: -

01 Dr. A.B. Singh, Pr. Scientist. It is requested that the adjustment may be submitted at the earliest possible.
02 The F&AO, IISS, Bhopal.
03 The DDO, IISS, Bhopal alongwith a copy of proforma invoice.
04 Central Store, IISS, Bhopal.
05 Guard file.

Pay Rs. 18723/-
(Rs. Eighteen Thousand Seven Hundred twenty Three- only)

Asstt. Finance ...
Indian Institute of ...

वाउचर क्र. 2935
दिनांक 30/8/19

| | | | | |
|---|---|---|---|---|
| ICAR: IISS - Indian Institute of Soil Science | | ICAR | Vendor Name: | M/s Shriviraj Security Solutions Pvt. Ltd., Bhopal. |
| | | | Vendor Site : | BHOPAL, Shop No. 22 Dwarkadham , Shopping complex , Dwarkadham Colony , Bhopal , |
| Pay Method: | Electronic | Bill Report | Designation: | |
| Currency: | INR | STANDARD | Vendor No | 102413 |
| | | | Pan No. | |
| | | | GST No. | - |
| Bank A/c. No: | 37066997924 | A/B 3051 | Invoice No: | 2-29/2018-19/W&W/IISS dt. 29.03.19 |
| Bank Name: | State Bank Of India (Sbi) | Date 30/3/19 | Bill No: | 19003558 |
| IFSC Code: | SBIN0016154 | | Bill Date: | 30-MAR-19 |
| File No: | | | | |
| Amount | Account | | Narration | |
| -15875.00 | 309 . 000 . 00000 . 202418 . 00000 . 00000 . 00000 IISS, BHOPAL.Default.Default.TDS on GST.Default.Default.Default | | TDS on GST on amount of Rs. 7,93,757/- | |
| 936161.00 | 309 . 201 . 00000 . 531004 . 00000 . 00000 . 00000 IISS, BHOPAL.Grants.Default.Security & Housekeeping Charges.Default.Default.Default | | Payment of security charges [TDS. R.P.NO. 83 S.NO. 18] | |

| | | | | | |
|---|---|---|---|---|---|
| TDS Sec. | Sec. 194(C) | TDS Rate | 2 % | Bill Amount: | 920286.00 (Nine Lakh Twenty Thousand Two Hundred Eighty Six) |
| TDS on GST | % | TDS on GST | % | TDS Amount: | 18723.00 (Eighteen Thousand Seven Hundred Twenty Three) |
| | | | | TDS on GST Amt: | 0.00 |
| | | | | Net Amount: | 901563.00 |

| | |
|---|---|
| Amount In Words:- Rupees Nine Lakh One Thousand Five Hundred Sixty Three Only | |
| Created By: | Mr. Hira Lal Gupta |
| Creation Date: | 30-MAR-19 |

Pay Rs. 901563/-
(Rs. Nine Lakh one Thousand Five Hundred Sixty Three only)

Asstt. Finance and Accounts Officer
Indian Institute of Soil Sciences

Paid vide cheque No. 257357
Date 30/3/19 901563/-
A.F.& A.O.

**Nature of Bill Details**

| Nature | Others |
|---|---|

**Finance Budget Annexure**

Page 1 of 2

PAID & CANCELLED
AF & AO

P.F.M.S. Vr. No. BP-2018-19-1407
Dated 30/3/19
Scheme Code 1274

D.O. D.D.O./Sr. A.O. A.F. & A.o./F. & A.O.

30/3/19

26

# ICAR-INDIAN INSTITUTE OF SOIL SCIENCE
## NABIBAGH BERASIA ROAD, BHOPAL-462038

**F.NO. 2-29/2018-19/W&W/IISS** **Dated: 29.03.2019**

## SANCTION ORDER

**Sub:** Payment to **M/s Shriviraj Security Solution Pvt. Ltd, Bhopal** towards providing watch & wards services during the month of **January & February,2019**.

**Ref:** Work orders no. 2-29/2017-18/W&W/IISS dated: 31/05/2018 & revised work order dated 06/07/2018.

Approval and Sanction of the Director, IISS, Bhopal is hereby conveyed for the payment of under mentioned expenditure not exceeding **Rs. 9,36,161/- (Rupees Nine Lakh Thirty-Six Thousand One hundred and Sixty-One Only)** including taxes and other charges.

| Sl. No. | Bill No. | Date | Total Amount | Budget |
|---|---|---|---|---|
| 1. | 125 | 01/02/19 | 468080.50 | SC & SP |
| 2. | 142 | 01/03/19 | 468080.50 | |
| | | **Total** | **936161.00** | |

The above expenditure may be booked under the following budget grant during financial year 2018-19.

| Sl.No. | Scheme/Project | Amount Rs. |
|---|---|---|
| **01.** | SC & SP Grant-in-aid General | 936161.00 |
| | **TOTAL** | **936161.00** |

The payment may be released through e-payment and details also may be uploaded on IISS website showing bill details.

Ku. Gupta

Sr. Administrative Officer

**Distribution: -**

1. Bill Section, IISS, Bhopal along with original bills.
2. Audit & Accounts, IISS, Bhopal.

27

वाउचर क्र. 9936
दिनांक 30/3/19

Pay Rs. 14725/-
Fourteen Thousand Seven Hundred Twenty Five only

Asstt. Finance and Accounts Officer
Indian Institute of Soil Sciences

| | | | | |
|---|---|---|---|---|
| ICAR: IISS - Indian Institute of Soil Science | | | Vendor Name: | M/s Raj Security Force |
| | | | Vendor Site : | BHOPAL MP, 2, Koushlaya Complex Kali Mata Mandir ke Samne , Raisen road , , Bhopal , |
| Pay Method: | Electronic | Bill Report | Designation: | |
| Currency: | INR | STANDARD | Vendor No | 77819 |
| | | | Pan No. | ADXPA1266G |
| | | A/P 3050 | GST No. | |
| Bank A/c. No: | 157302000000148 | Date 30/03/19 | Invoice No: | 2-28/18-19/OA/IISS dt.29.03.19 |
| | | | Bill No: | 19003552 |
| Bank Name: | Indian Overseas Bank | | Bill Date: | 30-MAR-19 |
| IFSC Code: | IOBA0001573 | | | |
| File No: | | | | |

| Amount | Account | Narration |
|---|---|---|
| 736239.00 | 309 . 201 . 00000 . 510026 . 00000 . 00000 . 00000 IISS, BHOPAL.Grants.Default.Contractual manpower and other outsourcing for Farm/Lab.Default.Default.Default | Payment of providing services for assistance in office work/multitask for the m/o Decenmber-2018 |
| -11466.00 | 309 . 000 . 00000 . 202418 . 00000 . 00000 . 00000 IISS, BHOPAL.Default.Default.TDS on GST.Default.Default.Default | TDS on GST. On amount only of Rs 573307-00 |
| -28595.00 | 309 . 000 . 00000 . 202473 . 00000 . 00000 . 00000 IISS, BHOPAL.Default.Default.EPF Employer Contribution Payable.Default.Default.Default | Whithhold ESIC/EPF till submission of challan. |

(GST R.P. NO. 59 Sl. No. 19)

(TDS. R.P. NO. 83 Sl. No. 17)

| | | | | | |
|---|---|---|---|---|---|
| TDS Sec. | Sec. 194(C) | TDS Rate | 2 % | Bill Amount: | 696178.00 (Six Lakh Ninety Six Thousand One Hundred Seventy Eight) |
| TDS on GST | % | TDS on GST | % | TDS Amount: | 14725.00 (Fourteen Thousand Seven Hundred Twenty Five) |
| | | | | TDS on GST Amt: | 0.00 |
| | | | | Net Amount: | 681453.00 |

Amount In Words:- Rupees Six Lakh Eighty One Thousand Four Hundred Fifty Three Only

| | |
|---|---|
| Created By: | Mr. Jineshwar Prasad |
| Creation Date: | 30-MAR-19 |

Pay Rs. 681453/-
(Rs. Six Lakh Eighty one Thousand Four Hundred Fifty Three only

PAID CANCELLED

Paid vide ch. 257358
Date 30/3/19
A.F.& A.O.

P.F.M.S. Vr. No. BP-2018-19-1406
Dated 30/3/19
Scheme Code 1271

Asstt. Finance and Accounts Officer
Indian Institute of Soil Sciences

D.O. 30/3/19    D.D.O./Sr. A.O.    A.F. & A.O./F. & A.O.

28

# ICAR-INDIAN INSTITUTE OF SOIL SCIENCE
NABIBAGH BERASIA ROAD, BHOPAL-462038

. 2-28/18-19/OA/IISS

**Dated: 29.03.2019**

## SANCTION ORDER

**Sub:** Payment to **M/s Raj Security Force, Bhopal** towards providing Services for assistance in office works/multitask/lab & Field assistance/Driver and Cook for M/o **DECEMBER, 2018**.

**Ref:** Work orders of even no. dated: 3/10/18 and 07/12/18.

Sanction of the Director, IISS, Bhopal is hereby conveyed for the payment of under mentioned expenditure not exceeding **Rs. 7,36,239/- (Rupees Seven Lakh Thirty-Six Thousand Two Hundred and Thirty-Nine Only)** including taxes and other charges. Further approval of the Director is also conveyed to release an amount of **Rs. 7,07,644/- (Rupees Six Lakh Four Thousand and One Hundred and Nine Only) Rs. 28,595/-** towards less deposit of EPF & ESI. The withheld amount will be released after submission of challan/proof by the firm

| Sl. No. | Indenter | Bill No. | Date | Amount | GST |
|---|---|---|---|---|---|
| 1. | **1)** I/c HOD SPD, **2)** I/c HOD ESS, **3)** FAO, **4)** I/c Farm, **5)** I/c Security, **6)** I/c Library, **7)** I/c AKMU, **8)** I/c Vehicle, **9)** I/c RMC, **10)** I/c Trg Hostel, **11)** I/c PME Cell, **12)** I/c RMC **(Typist Rs. 385/-)** | 6044 | 29.01.2019 | 217739.00 | 33214.00 |
| 2. | **1)** I/c HOD SPD, **2)** I/c HOD SC&F, **3)** I/c HOD ESS, **4)** I/c Screen House, **5)** I/c PME Cell, , **6)**, Dr S Bhattachariya, **7)** I/c HOD ESS. **8)** Dr Tapan Adhihari, **9)** I/c HOD, SC & F **(Multi Task Rs.354/-** | 6045 | 29.01.2019 | 154460.00 | 23562.00 |
| 3. | **1)** I/c Farm, **2)** I/c HOD, SP, **3)** I/c RMC, **4)** Sh CT Wankhede, **Unskilled (Rs.321/-)** | 6046 | 29.01.2019 | 69926.00 | |
| 4. | SAO **(Typist, Multi Task)** | 6049 | 29.01.2019 | 147489.00 | 11249.00 |
| 5. | Dr KM Hati, PS | 6064 | 29.01.2019 | 8317.00 | |
| 6. | **1)** Dr J Somasundarm, **2)** Dr RK Singh, 3) Dr AK Vishwakarma | 6062 | 29.01.2019 | 64262.00 | |
| 7. | **1)** Dr J Somasundarm, **2)** Dr RK Singh, 3) Dr NK Sinha | 6061 | 29.01.2019 | 41321.00 | 6303.00 |
| 14 | Dr SR Mohanty | 6050 | 29.01.2019 | 20427.00 | |
| 15. | Dr SR Mohanty | 6051 | 29.01.2019 | 12298.00 | 1876.00 |
| | | | | **736239.00** | |

The above expenditure may be booked under the following budget grant SC & SP Grant-in-aid, General during financial year 2018-19. The payment may be released through e-payment and details also may be uploaded on IISS website showing bill details.

Kr. Gupta

**Sr. Administrative Officer**

**Distribution: -**

1. DDO, IISS, Bhopal along with original bills.
2. F & AO, IISS, Bhopal.

29

वाउचर क्र. 2791
दिनांक 26/03/2019

12

| | | | | |
|---|---|---|---|---|
| **ICAR:** IISS - Indian Institute of Soil Science | | ICAR | Vendor Name: | Dr. Nishant Kumar Sinha |
| | | | Vendor Site : | HOME, , , , , |
| Pay Method: | Electronic | Bill Report | Designation: | Scientist. |
| Currency: | INR | PREPAYMENT | Vendor No | 20094 |
| | | | Pan No. | |
| | | A/B 2894 | GST No. | |
| Bank A/c. No: | 31448968529 | Date 26/03/19 | Invoice No: | F.no.18-1/2017/CA/SK/2 Dtd 25/03/2019 |
| Bank Name: | State Bank Of India | | Bill No: | 19003397 |
| IFSC Code: | SBIN0010144 | | Bill Date: | 26-MAR-19 |
| File No: | | | | |

| Amount | Account | Narration |
|---|---|---|
| 24500.00 | 309 . 201 . 00000 . 133008 . 00000 . 00000 . 00000 IISS, BHOPAL.Grants.Default.Advance for Workshops/Training/Seminars.Default.Default. Default | Contingency advance for arrangements of Registration kit, literatures,lunch,high tea ,session tea, misc, expenditure etc, for one day training programme under SCSP on 27th march 2019 for SC Framer of village KHAMKHEDA. |

| | | | | | |
|---|---|---|---|---|---|
| TDS Sec. | | TDS Rate | % | Bill Amount: | 24500.00 (Twenty Four Thousand Five Hundred) |
| TDS on GST | % | TDS on GST | % | TDS Amount: | 0.00 (Zero) |
| | | | | TDS on GST Amt: | 0.00 |
| | | | | Net Amount: | 24500.00 |

OB.R.P. No 40.
SI. No. 31

| | |
|---|---|
| Amount In Words:- Rupees Twenty Four Thousand Five Hundred Only | |
| Created By: | Mr. Jineshwar Prasad |
| Creation Date: | 26-MAR-19 |

| 00000 | arrangements of Registration kit,

Pay Rs. 24500/-
(Rs. Twenty-four Thousand five Hundred only)

Asstt. Finance and Accounts Officer
Indian Institute of Soil Sciences

P.F.M.S. Vr. No. BP-2018-19-1360
Dated 26/03/2019
Scheme Code 1271

D.D.O./Asstt. A.O. A.F. & A.o./F. & A.O.

Paid vide cheque No. 257291
Date 26/3/19 Rs.



A.F.& A.O.

CANCELLED & PAID — AF & AO

29 30

भारतीय मृदा विज्ञान संस्थान (भा.कृ.अनु.प.)
नबीबाग, बैरसिया रोड, भोपाल – 462038
Indian Institute of Soil Science(ICAR)
Nabibagh, Berasia Road, Bhopal – 462 038 (M.P.)
Tel. No. (0755)2747375 (Ext. No. 233 & 262) Fax. No. (0755) 2733310

भाकृअनुप
ICAR

F. No. 18-1/2017/CA/SK/2

Date: 25/03/2019

## SANCTION ORDER

Sanction of the Director, IISS is hereby conveyed for contingency advance of ₹ 24,500/- (Rupees Twenty Four Thousand Five Hundred Only) for arrangements of Registration Kit, literatures, Lunch, High Tea, Session tea, Misc. expenditure etc. for one day training programme under SCSP on 27th March, 2019 for SC farmers of village Khamkheda. The details are given below:

| Sl. No. | Indenter | Purpose | Budget | Amount (Rs.) |
|---|---|---|---|---|
| 01. | Dr. Nishant Kumar Sinha , Scientist | To incur expenditure arrangements of Registration Kit, literatures, Lunch, High Tea, Session tea, Misc. expenditure etc. for one day training programme under SCSP on 27th March, 2019 for SC farmers of village Khamkheda. | IISS | 24,500.00 |
| | | | Total | 24,500,00 |

The advance may be drawn in the name of, Dr. Nishant Kumar Sinha, Scientist IISS, Bhopal & credited into his/her bank account.

All the expenditure may be compiled with the financial rules & ICAR norms as stipulated under SCSP guidelines. The amount may be booked under the budget grant of IISS Bhopal for the financial year 2018-19.

Assistant Administrative Officer

***Distribution:***

1. Dr. Nishant Kumar Sinha, Scientist, through HOD, SPD, IISS, Bhopal is/are requested to incur expenditure as per provisions of GFR/ICAR/GOI guidelines etc. from authorized shops and obtain proper bills/invoice receipts affixing revenue stamp and bills with GST No. and ensure payment of taxes. The items available in GeM may be purchased through GeM only. The institute **GST No. is 23AAAAI1830P2ZQ**. Computer generated invoice may be obtained having GST breakup while making the payment showing the GST No. of the firm as well as of IISS, Bhopal to obtain reverse credit of GST to the Institute. The vehicles may be hired from authorized travel agencies on approved rates. After the purchase the bills may be verified & certified and submitted to the office for adjustment at the earliest along with a forwarding note indicating the sanction order no. and date and also certify as per provision of GFR 154/155 through the approved committee. Any inadmissible amount as per rules will be deducted from salary. The adjustment a/c may be settled at the earliest and ensure clearance of advance from O/B of audit section. **It is also informed that he/she may be ensure cashless transactions during the payment process.**
2. The F & AO, IISS, Bhopal.
3. The DDO, IISS, Bhopal.

31

वाउचर क्र. 2745

दिनांक 28/3/19

13

| | | | | |
|---|---|---|---|---|
| **ICAR:** IISS - Indian Institute of Soil Science | | | Vendor Name: | Mr. Vasudev Meena |
| | | | Vendor Site : | HOME, , , , , |
| Pay Method: | Electronic | Bill Report | Designation: | Scientist. |
| Currency: | INR | STANDARD | Vendor No | 20099 |
| | | | Pan No. | |
| | | | GST No. | |
| Bank A/c. No: | 20105443344 | | Invoice No: | F.NO.2-31/2018-19/Adv/IISS/Vol-1 Dtd 23/03/2019. |
| Bank Name: | State Bank Of India | A/B 2842 Date 23/03/2019 | Bill No: | 19003298 |
| IFSC Code: | SBIN0010144 | | Bill Date: | 23-MAR-19 |
| File No: | | | | |

| Amount | Account | Narration |
|---|---|---|
| 24500.00 | 309 . 201 . 00000 . 136001 . 00000 . 00000 . 00000 IISS, BHOPAL.Grants.Default.Research Advances.Default.Default.Default | Contingency advance-regarding to conducting one day farmer training under SCSP at IISS, Bhopal on 23.03.2019 as per proceeding of SCSP, |

| | | | | | |
|---|---|---|---|---|---|
| TDS Sec. | | TDS Rate | % | Bill Amount: | 24500.00 (Twenty Four Thousand Five Hundred) |
| TDS on GST | % | TDS on GST | % | TDS Amount: | 0.00 (Zero) |
| | | | | TDS on GST Amt: | 0.00 |
| | | | | Net Amount: | 24500.00 |

OB.R.P.NO-39
Sl.NO-25

Amount In Words:- Rupees Twenty Four Thousand Five Hundred Only

| | |
|---|---|
| Name: | India |
| Created By: | Mr. Jineshwar Prasad |
| Creation Date: | 23-MAR-19 |

Pay Rs. 24500/-
(Rs. Twenty four Thousand, Five Hundred only .....only)

Asstt. Finance and Accounts Officer
Indian Institute of Soil Sciences

P.F.M.S. Vr. No. BP-2018-19-1346
Dated 23/03/2019
Scheme Code 1271

A.F & A.O /F & A.O

28/3/19

Paid vide cheque No. 257271
Date 28/3/19 Rs.

A.F & A.O.

CANCELLED & PAID

Page 1 of 4

32

भा.कृ.अनु.प.–भारतीय मृदा विज्ञान संस्थान
नबीबाग, बैरसिया रोड, भोपाल – 462038
ICAR-Indian Institute of Soil Science
Nabibagh, Berasia Road, Bhopal – 462 038 (M.P.)
Tel. No.(0755)2747375 (Ext. No. 233 & 262) Fax. (0755) 2733310

F.No. 2-31/2018-19/Adv/IISS/Vol-I

Date: 23/03/2019

## SANCTION ORDER

Sub: Contingency advance-regarding.

Sanction of the competent authority is hereby conveyed for drawl of the under mentioned contingency advance (under GFR-154) not exceeding ₹ **24,500/- (Rupees Twenty Four Thousand Five Hundred only)** as per details given below:-

| S.No | Name & Designation | Amount (Rs.) | Purpose |
|---|---|---|---|
| 1. | Dr. Vasudev Meena, Scientist | 24,500/- | To conducting one day farmer training under **SCSP** at IISS, Bhopal on 23.03.2019 as per proceeding of SCSP approved by c/a. Details are below: |

| **Sl.N.** | **Description** | **Amount** |
|---|---|---|
| 01 | High Tea for 50 participants **@20x2** | 2000/- |
| 02 | Lunch for farmers **(50) @100/-** | 5000/- |
| 03 | Vehicle hiring (as per requirement) | 7000/- |
| 04 | Registration kit **@40/-** | 2000/- |
| 05 | Literature **@90/-** | 4500/- |
| 06 | Miscellaneous expenditure (Banner, Photography, Certificte etc.) | 4000/- |
| **Total (Rs.)** | | **24,500/-** |

**The amount may be paid to concerned in bank account through e-payment.**

The expenditure may be booked under the **"SCSP Budget"** for the financial year 2018-19.

**Assistant Administrative Officer**

1. Dr. Vasudev Meena, Scientist, through Head, ESS Division, IISS, Bhopal, is/are **requested to ensure cashless transaction and submit acknowledgment receipt while submitting adjustment** and to incur expenditure as per prescribed ceiling, as per provisions of GFR/ICAR/GOI guidelines and also as per the instructions uploaded at ICAR/GOI website etc. and purchase/repair/get work done etc. as per Institute's requirement from desired shops registered under Shop's and establishment act and obtain proper cash receipts affixing revenue stamp and bills with GST no. and our Institute's GST no. 23AAAAI1830P2ZQ thereon and ensure payment of taxes. Any inadmissible amount as per rule will not be admitted and recovered from salary. After the repair/purchase the bills may be verified & certified and submitted to the office for adjustment at the earliest along with a forwarding note indicating the sanction order no. and date and also certify as "I, ----------, am personally satisfied that these goods purchased are of the requisite quality and specification and have been purchased from a reliable supplier at a reasonable price." The advance may be settled at the earliest within 15 days after the drawl (failing which the amount will be recovered from salary together with penal interest as per rule) and ensure clearance from O/B to avoid deduction from salary.

1. DDO, IISS, Bhopal.
2. F&AO, IISS, Bhopal.

33

वाउचर क्र. 2708
दिनांक 15/3/19

14

| ICAR: IISS - Indian Institute of Soil Science | | ICAR | Vendor Name: | Dr. Anand Kumar Vishwakarma |
|---|---|---|---|---|
| | | | Vendor Site : | HOME, , , , , |
| Pay Method: | Electronic | Bill Report | Designation: | Principal Scientist. |
| Currency: | INR | STANDARD | Vendor No | 20102 |
| | | | Pan No. | |
| | | | GST No. | |
| Bank A/c. No: | 30208909846 | A/B 2787 Date 15/03/19 | Invoice No: | F.NO. 2-31/2018-19/Adv/IISS/VOl-1 Dtd 15/03/2019 |
| Bank Name: | State Bank Of India | | Bill No: | 19003235 |
| IFSC Code: | SBIN0010144 | | Bill Date: | 15-MAR-19 |
| File No: | | | | |

| Amount | Account | Narration |
|---|---|---|
| 23740.00 | 309 . 201 . 00000 . 136001 . 00000 . 00000 . 00000 IISS, BHOPAL.Grants.Default.Research Advances.Default.Default.Default SCSP | Contingency advance High tea for 50 participants, lunch for 50 farmers, vehicle hiring (as per requirement), Registration kit, literature, Mise Expenditure (Banner, Photography,Certificate,etc).) |

| | | | | | |
|---|---|---|---|---|---|
| TDS Sec. | | TDS Rate | % | Bill Amount: | 23740.00 (Twenty Three Thousand Seven Hundred Fourty) |
| TDS on GST | % | TDS on GST | % | TDS Amount: | 0.00 (Zero) |
| | | | | TDS on GST Amt: | 0.00 |
| | | | | Net Amount: | 23740.00 |

(OB.R.P.No. 38 Sl.No.20)

Amount In Words:- Rupees Twenty Three Thousand Seven Hundred Fourty Only

| | |
|---|---|
| Created By: | Mr. Hira Lal Gupta |
| Creation Date: | 15-MAR-19 |

Paid vide cheque No.........................

Date........................Rs.........................

A.F.& A.O.

Nature of Bill Details

| Nature | Others |
|---|---|

F.H.M.S. Vr. No. BP-2018-19-1330
Dated 15/03/2019
Scheme Code 1271
15/3/19

A.O. A.F.& A.o./F.& A.O

Finance Budget Annexure

Budget Head
RESEARCH EXPENSES

| Budget(Rs) | Encumbered(Rs) | Actual(Rs) | Funds Available(Rs) |
|---|---|---|---|
| 2,100,000.00 | 84,314.00 | 1,282,426.00 | 733,260.00 |

Pay Rs. 23740/-
(Rs. Twenty Three Thousand Seven Hundred Fourty only

Asstt. Finance and Accounts Officer
Indian Institute of Soil Sciences

PAID AF & AO

(34)

भा.कृ.अनु.प.—भारतीय मृदा विज्ञान संस्थान
नबीबाग, बैरसिया रोड, भोपाल – 462038

भाकृअनुप
ICAR

F.No. 2-31/2018-19/Adv/IISS/Vol-I

Date: 15/03/2019

**SANCTION ORDER**

Sub: Contingency advance-regarding.

Sanction of the competent authority is hereby conveyed for drawl of the under mentioned contingency advance (under GFR-154) not exceeding **₹ 23,740/- (Rupees Twenty Three Thousand Seven Hundred Fourty only)** as per details given below:-

| S. No | Name & Designation | Purpose | Rate | Amount (Rs.) |
|---|---|---|---|---|
| 1. | Dr.A.K.Vishwakarma, Pr. Scientist | High tea for 50 participants | 20x2 | 2000.00 |
| 2. | | Lunch for 50 farmers | 100 | 5000.00 |
| 3. | | Vehicle Hiring (as per requirement) | -- | 7000.00 |
| 4. | | Registration kit | 40 | 1240.00 |
| 5. | | Literature | 90 | 4500.00 |
| 6. | | Misc. Expenditure (Banner, Photography, Certificate etc.) | | 4000.00 |
| | **TOTAL** | | | **23740.00** |

**The amount may be paid to Dr.A.K.Vishwakarma, Pr.Scientist in bank account through e-payment.**

The expenditure may be booked under the **"Institute Budget under SCSP"** for the financial year 2018-19.

**Assistant Administrative Officer**

1. Dr. A.K.Vishwakarma, Pr.Scientist through Head, Soil Chemistry Fertility Division, IISS, Bhopal, is/are **requested to ensure cashless transaction and submit acknowledgment receipt while submitting adjustment** and to incur expenditure as per guidelines issued by HQ for SCSP fund utilization(copy enclosed) and as per prescribed ceiling, as per provisions of GFR/ICAR/GOI guidelines and also as per the instructions uploaded at ICAR/GOI website etc. and purchase/repair/get work done etc. as per Institute's requirement from desired shops registered under Shop's and establishment act and obtain proper cash receipts affixing revenue stamp and bills with GST no. and our Institute's GST no. 23AAAAI1830P2ZQ thereon and ensure payment of taxes. Any inadmissible amount as per rule will not be admitted and recovered from salary. After the repair/purchase the bills may be verified & certified and submitted to the office for adjustment at the earliest along with a forwarding note indicating the sanction order no. and date and also certify as "I, ----------, am personally satisfied that these goods purchased are of the requisite quality and specification and have been purchased from a reliable supplier at a reasonable price." The advance may be settled at the earliest within 15 days after the drawl (failing which the amount will be recovered from salary together with penal interest as per rule) and ensure clearance from O/B to avoid deduction from salary.
2. DDO, IISS, Bhopal.
3. F&AO, IISS, Bhopal.