



# Government eProcurement System

## eProcurement System Government of India

### Tender Details

Date : 15-Mar-2021 01:18 PM

Print

#### Basic Details

Organisation Chain	Department of Agricultural Research and Education  Indian Council of Agricultural Research,DoARE,MoA  Indian Institute of Soil Science-Bhopal		
Tender Reference Number	5 33 2021 22 IISS		
Tender ID	2021_DARE_621702_1		
Tender Type	Open Tender	Form of contract	Fixed-rate
Tender Category	Goods	No. of Covers	2
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No

#### Payment Instruments

Offline	S.No	Instrument Type
	1	Demand Draft

#### Cover Details, No. Of Covers - 2

Cover No	Cover	Document Type	Description
1	Fee/PreQual /Technical	.pdf	Tender documents
2	Finance	.xls	BOQ

#### Tender Fee Details, [Total Fee in ₹ \* - 0.00]

Tender Fee in ₹	0.00		
Fee Payable To	Nil	Fee Payable At	Nil
Tender Fee Exemption Allowed	No		

#### EMD Fee Details

EMD Amount in ₹	10,000	EMD through BG/ST or EMD Exemption Allowed	No
EMD Fee Type	fixed	EMD Percentage	NA
EMD Payable To	ICAR UNIT IISS Bhopal	EMD Payable At	Bhopal

#### Work /Item(s)

Title	Rate contract for supply of Chemical Plasticware Filter paper and Glassware				
Work Description	Rate contract for supply of Chemical Plasticware Filter paper and Glassware				
Pre Qualification Details	As per tender document				
Independent External Monitor/Remarks	NA				
Show Tender Value in Public Domain	No				
Tender Value in ₹	40,00,000	Product Category	Miscellaneous Goods	Sub category	As per tender document
Contract Type	Rate Contract	Bid Validity(Days)	120	Period Of Work(Days)	365
Location	ICAR IISS Bhopal	Pincode	462038	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	ICAR IISS Bhopal

<b>Should Allow NDA Tender</b>	No	<b>Allow Preferential Bidder</b>	No
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**Critical Dates**

<b>Publish Date</b>	15-Mar-2021 10:00 AM	<b>Bid Opening Date</b>	14-Apr-2021 03:00 PM
<b>Document Download / Sale Start Date</b>	15-Mar-2021 10:00 AM	<b>Document Download / Sale End Date</b>	12-Apr-2021 03:00 PM
<b>Clarification Start Date</b>	NA	<b>Clarification End Date</b>	NA
<b>Bid Submission Start Date</b>	16-Mar-2021 10:00 AM	<b>Bid Submission End Date</b>	12-Apr-2021 03:00 PM

**Tender Documents**

NIT Document	S.No	Document Name	Description	Document Size (in KB)	
	1	Tendernotice_1.pdf	tender document	340.89	
Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	BOQ	BOQ_653738.xls	BOQ	255.00

**Bid Openers List**

S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	sk_gupta110@rediffmail.com	Sunil Kumar Gupta	SUNIL KUMAR GUPTA
2.	anupam.rajput@icar.gov.in	Anupam Sahasi Rajput	ANUPAM S RAJPUT
3.	manoranjana.mohanty@icar.gov.in	Monoranjana Mohanty	MONORANJANA MOHANTY
4.	lakaria2001@gmail.com	Brij Lal Lakaria	BRIJ LAL LAKARIA

**GeMARPTS Details**

<b>Reason for non availability of GeMARPTS ID</b>	Urgent nature of Procurement
<b>Remarks</b>	All the items are not available in GeM portal Only few items are available which are being procured through GeM
<b>Document Name</b>	gemcertificate.pdf
<b>Document Size (in KB)</b>	182.22

**Tender Inviting Authority**

<b>Name</b>	Senior Administrative Officer
<b>Address</b>	ICAR IISS Nabi Bagh Berasia Road Bhopal 38

**Tender Creator Details**

<b>Created By</b>	Sunil Kumar Gupta
<b>Designation</b>	Senior Administrative Officer
<b>Created Date</b>	10-Mar-2021 04:27 PM



हर कदम, हर डगर  
किसानों का हमसफर  
भारतीय कृषि अनुसंधान परिषद

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**BY SPEED POST/FAX**

भाकृअनुप—भारतीय मृदा विज्ञान संस्थान  
नबीबाग, बैरसिया रोड, भोपाल— 462038

**ICAR-Indian Institute of Soil Science**

Nabibagh, Berasia Road, Bhopal – 462038 (M.P.)

Tel.No. (0755)2747375 EPABX:2730970/2734221 (Ext. No. 233

& 261) Fax. No. (0755) 2733310

**F.No.5-33/2021-22/IISS/**

**Dated: 12.03.2021**

### **NOTICE INVITING TENDER THROUGH E-PROCUREMENT**

Online Bids are invited from interested firms for Rate contract for the Purchase of Chemicals, Glasswares, Plastic-wares & Filter papers at ICAR-IISS, Bhopal. The firm will have to deposit Earnest Money Rs. 10,000/- (Rupees Ten thousand only) with the Tender Document in the shape of FDR/DD/BG/Banker's cheque to be made in favour of ICAR Unit-IISS, Bhopal".

The tender document contains the following:

- Annexure- I - Instructions for Online Bid Submission
- Annexure-II - Schedule to Requirement
- Annexure-III - Requirement of items
- Annexure-IV - Questionnaire
- Annexure-V - Application Form
- Annexure-VI - Terms and conditions
- Annexure-VII - Instructions to Bidders/Tenders

### **CRITICAL DATE SHEET**

Tender No.	2021-22_DARE-
Cost of Tender	NIL
Date and Time for Issue/Publishing	10.00 am on 15.03.2021
Document Download/Sale Start Date and Time	10.00 am on 15.03.2021
Bid Submission Start Date and Time	10.00 am on 16.03.2021
Bid Submission End Date and Time	03.00 pm on 12.04.2021
Date and Time for Opening of Bids	03.00 pm on 14.04.2021
Address for Communication	Sr. Administrative Officer ICAR-Indian Institute of Soil Science, Nabibagh, Berasia Road Bhopal-462038

(Sr. Administrative Officer)



**INSTRUCTIONS FOR ONLINE BID SUBMISSION**

1. The tender form document may be downloaded from the web site: <https://eprocure.gov.in/eprocure/app>. Online submission of Bids through Central Public Procurement Portal (<https://eprocure.gov.in/eprocure/app>) is mandatory. Manual/Offline bids shall not be accepted under any circumstances.
2. Tenderers/bidders are requested to visit the website <https://eprocure.gov.in/eprocure/app> regular modifications in tender enquiry will be intimated by corrigendum through this website only.
3. In case, any holiday is declared by the Government on the day of opening, the tenders will be opened on the next working day at the same time. The Director reserves the right to accept or reject any or all the Tenders.
4. The interested Firms are required to deposit **Earnest Money of Rs. 10,000/- (Rupees Ten Thousand Only)** with the Tender in the shape of BG/Banker's cheque FDR/DD (in Original) to be made in favour of "ICAR –Unit, IISS, BHOPAL" and may be addressed to the Director.

The Firms are also required to upload copies of the following documents

- (a) Scanned copy of Earnest Money Deposit Rs. 10,000/- (Rupees Ten Thousand Only) with the individual Tender.
- (b) Scanned copy of completed Questionnaire.
- (c) Scanned copy of PAN Card in the name of firm/proprietor.
- (d) Scanned copy of GST NO. in the name of firm/proprietor.
- (e) Last two years satisfactory services being provided by the firm 2019-20 & 2020-21 in a government sector/ private sector. (evidenced by the copies of orders).

- (f) Scanned copy of balance sheet duly certified by the chartered accountant for minimum firm's Annual turnover of not less than 1.00 crore for the last two years.
- (g) Scanned copy of Income Tax Return for 2020-2021.
- (h) Scanned copy of RTGS/ Bank Account details of the firm.
- (i) Scanned copy of undertaking duly filled in and signed by owner/Proprietor of firm with legible name, mobile number & E-mail Id etc.
- (j) Authorization certificate of Principal Firm , if applicable.

**Sr. Administrative Officer**

## ANNEXURE - II

Name of the Purchaser

The Director, Indian Institute of Soil  
Science, Nabibagh , Berasia Road,  
Bhopal-462038

### **SCHEDULE OF REQUIREMENTS**

Scanned copies of Documents /Papers, EMD to be submitted online with Technical Bid: (In the absence of these, tender will not be considered). A copy of the same documents must be sent to this office.

#### **TECHNICAL BID:**

Sl.No.	Documents required
1	Scanned Copy of the Earnest Money Deposit(EMD) Rs. 10,000/- (Rupees Ten Thousand only) with the tender Document.
2	Scanned Copy of Duly completed Questionnaire.
3	Scanned Copy of PAN Card in the name of firm/proprietor.
4	Scanned Copy of GST No. of the firm/proprietor.
5	Last two years satisfactory services being provided by the firm 2019-20 & 2020-21 in government sector/private sector (evidenced by scanned copies of orders).
6	Scanned Copy of balance sheet duly certified by the chartered accountant for minimum firm's Annual turnover of not less than 1.00 crore for the last two years.
7	Scanned Copy of Income Tax Return for one year i.e. 2020-21.
8	Scanned Copy of RTGS/Bank Account Details.
9	Scanned Copy of undertaking duly filled in, and signed by owner/Proprietor of firm with legible name, mobile number & E-mail Id etc.
10	Authorization certificate of principal firm for authorizing to other firm, if applicable as the case may be.

**Sr. Administrative Officer**

**Certificate**

1. I/we hereby certify that price list is submitted with the tender in circulation throughout country. Nothing is hidden in this price list.
2. The discount as given with this tender document is maximum. I/we are not giving higher discount to any other State/Central Govt. Department.

**(Signature of Tenderer)**  
**With name & Mobile No.**

**ANNEXURE-III**

**REQUIREMENT OF ITEMS**

Sl.No.	Name of the Items	Discount to be offered in (%) Percentage
1	CHEMICALS	
2	GLASSWARES	
3	PLASTICWARES	
4	FILTER PAPERS	

**(Signature of Tenderer)**



**QUESTIONNAIRE**

**BIDDER SHOULD FURNISH SPECIFIC ANSWERS TO ALL THE QUESTIONS GIVEN BELOW. IN CASE A QUESTION DOES NOT APPLY TO A BIDDER THE SAME SHOULD BE ANSWERED WITH THE REMARK "NOT APPLICABLE." BIDDERS MAY PLEASE NOTE THAT IF THE ANSWERS SO FURNISHED ARE NOT CLEAR AND/OR ARE EVASIVE, THE BID WILL BE LIABEL TO BE IGNORED.**

1. Bid No. ....Date for bid opening on .....
2. **OFFER IS OPEN FOR ACCEPTANCE FOR 120 DAYS (YES/NO)**
3. Brand of goods offered.
4. Name and address of manufacturer.
5. Station of Manufacturer.
6. What is your permanent A/C. No. ( PAN)
7. Confirm whether you have attached your latest/current ITCC or certified photocopy thereof.
8. STATUS:
  - a) Are you currently registered with Central/State GST Department. If so, indicate the date up to which your registration certificate is valid and whether there is any monetary limit on your registration.  
.....
  - b) Are you a small scale unit currently registered with the national Small Industries Corporation (NSIC) under Single Point Registration Scheme for the item(s) quoted?. If so, indicate the date up to which you are registered and whether there is any monetary limit on your registration.  
.....

Please attach certified copies of relevant registration certificate(s) in confirmation to your above answer(s).

9. Please indicate:-  
Name & full address of your Banker(s):  
i) Account No. ....  
ii) Name of Bank.....  
iii) Name & Address of Bank .....  
iv) IFSC Code .....
10. State whether business dealings with you have been currently banned by any Ministry/Deptt. OR Central Govt. or any State Govt.
11. Whether the billing and supply will be done by the firm directly or by authorized dealer. Please reply and mention all the details including name, mobile number, E-mail of the firm. The authorized dealer may be different on the basis of location of station.

APPLICATION FORM FOR ENTERING INTO RATE CONTRACT FOR CHEMICALS,  
GLASSWARES, PLASTICWARES AND FILTER PAPERS. WITH ICAR-IISS, AT  
BHOPAL.

INDIAN INSTITUTE OF SOIL SCIENCE, NABI BAGH BERASIA ROAD BHOPAL.

1. Name & full address of the applicant. -----  
-----  
-----
2. Items/materials for which rate contract  
Desired/applied for
  - (a) Chemicals -----
  - (b) Plastic wares -----
  - (c) Glass wares -----
  - (d) Filter Papers -----
3. If the Firm is under Rate Contract -----  
with Other Govt. Deptt./Research -----  
Institute. Give details along with -----  
certified copies of rate contract -----  
And service providing issued by -----  
Institute/ Deptt. -----
4. Annual Turnover of the firm/ ----- Rs.-----lakhs  
company during financial year  
2020-21 (enclose documents  
in support of claim)
5. Annual business volume with IISS (if ----- Rs.-----lakhs  
R/c. exist) during 2020-21.
6. Annual business volume with other -----  
ICAR Institute for the year 2020-21 (upload  
Documents in support of claim)

7. Whether the firm is registered under company Act 1956. If yes, enclose certified copies. In case Firm is registered with other Govt. Deptt/Agency The same may be stated with documentary evidence. -----
- 8 a) Certified copy of Central/State GST Registration No. with date of validity -----  
b) GST Reg. No. -----  
c) Latest copy of Sales Tax GST/Return (please enclose copies of relevant papers. -----
- 9 a) PAN No. (in the name of Firm/company & not individual -----  
b) Latest copy of return filed with Income Tax Department. -----
- 10 Whether latest printed original price list by Manufacturer is enclosed.
- 11 State whether you have been currently banned/blacklisted by any -----  
- a) Ministry/Deptt. of Central Govt. or any -----  
b) State Govt. If so, give details -----
- 12 Name & Address of authorized/ valid dealers -----
- 13 Discount alongwith certificate of not giving Higher discount to any other Deptt. In India.-----
- 14 Any other information vital for entering into Rate contract -----

### **UNDERTAKING**

I/we hereby undertake that the information provided in the offer of Annual Rate Contract is true and correct to the best of our knowledge and belief. In case any information is found incorrect and/or false at a later stage, purchaser can terminate the rate contract and also take legal action, if any, against our firm as per rules of the Institute.

Dated:

Signature

Name of company/firm with complete address

**TERMS & CONDITIONS OF RATE CONTRACT**

1. No, equipment apparatus, other than liquid handling system (micropipettes, multi channel pipettes) are covered under this rate contract & power supply units are not included this rate contract.
2. That the freight insurance charges, if any, will be borne by the supplier. Similarly, shortage/pilferage in transit will be sole responsibility of the supplier and the same will be intimated to the supplier on receipt of goods by the purchaser for resupply. The defective supply will have to be replaced by the supplier within 7 days without additional freight/transport charges.
3. That the delivery/supply will be made on F.O.R basis to this Institute.
4. GST and other Govt. levies as applicable will be paid extra.
5. That the supply of material will have to be completed within 30 days or period mentioned in the purchase order. That liquidated damage charges @0.5% per week shall be imposed if supply made after expiry of delivery period subject to maximum 10% of the total value of goods/contract value.
6. That the payment of the bill will be made preferably within 30 days on receipt of the goods in satisfactory conditions and on receipt of the bill.
7. No revision in rate (on higher side) will be accepted during contract period. If the rate contract holder reduces its prices or sells or even offers to sell the rate contracted goods, at price lower than the rate contract price, to any person or organization during the currency of the rate contract, the rate contract price will be automatically reduced with effect from the date for all the subsequent supplies under the rate contract and the rate contract amended accordingly.
8. That the order will be placed as per requirement, irrespective of value of the order.
9. Supply should be made from the latest batch of production in original packing with the maximum life period.
10. Pre-receipted bill along with delivery challan should be sent along with goods.

11. The bills and other related document, will be prepared in the name of Director of this Institute.
  12. While submitting the tender document, the tenderer should sign on each page of the tender document. Complete tender document should be page numbered.
  13. The tenderer should enclose a signed copy of the terms & conditions stipulated for award of the contract, conveying his acceptance of the same.
  14. The Director, IISS, Bhopal reserves the right to cancel the rate contract without assigning any reason, thereof.
  15. Any dispute arising between supplier/firm and the purchaser will be referred to Arbitrator appointed by the Director General, Indian Council of Agricultural Research, supplier firm New Delhi for which sole arbitration and decisions thereon will be binding upon both the parties, i.e manufacturer/supplier and purchaser.
  16. All scheme/offers regarding purchase of chemicals, glasswares, plastic-wares, & Filter papers offered by the firm generally, will also be covered in the rate contract.
  17. All the documents must have proper self attestation as per the requirement of tender.
  18. Code of integrity as envisaged in the rule 175(I) of new GFR-2017 may be adhered to.
  19. As per new GFR-2017, any items available in GeM will not be purchased through Rate contract.
  20. Part supply of any order will not be accepted and payment will be released only on receipt of complete satisfactory supply of ordered goods/stores.
  21. An authorized dealer shall be restricted up to five principal firms for the supply of goods to the Institute under rate contract.
- I/we hereby accept & follow all the above terms & conditions.

Signature .....

Complete address of the firm

**ANNEXURE-VII**



## **INSTRUCTIONS TO BIDDERS/TENDERS**

1. The rate contract will be made with manufacturer/principal firm valid for the period of 12 months from date of award of rate contract. The period may be extended, if required. Further, change of authorized dealer will be allowed subject to the approval of the competent authority. Any request for adding any product will not be considered during the rate contract.
2. Proposals and tenders received after due date shall not be considered.
3. The ICAR research institutes are exempted from excise and custom duties on research consumables in terms of Govt. Notification No. 51/96-Customs dated 23.07.1996 and central excise duty exemption in terms of Govt. Notification No. 10/97-Central excise dated 01.03.1997 as amended from time to time. However, for availing the aforesaid duty exemption benefits, the prices are required to be quoted by manufacturers essentially on ex-works basis, without including any excise/customs duty component.
4. Original printed (no photocopy) & bounded price list for 2021-22 **(with Pen drive)** duly signed & certified by authorized signatory along with soft copy in CD/Pen Drive will be sent to Purchase & Store Section, ICAR-IISS, Bhopal. Price list once submitted with the tender will not be changed during the rate contract.
5. In case of discrepancy between unit price & total price, the unit price shall prevail.
6. The firm must clearly mention that billing and supply will be done by them directly or by their authorized dealer. The firm may authorize only one dealer for supply and billing and disclose in the bid itself.
7. In case of supply of goods made through valid authorized dealer, their name & mail address, phone Nos. for Bhopal may be declared/indicated in the tender.
8. The bidders may submit **Earned Money Deposit (EMD) of Rs. 10,000/-** (Rupees Ten Thousand only) in shape of BG/FDR/DD/Banker's cheque in favour of "ICAR UNIT -IISS, Bhopal with each tender.
9. In the event of award of rate contract, the firm must submit Performance Security for rate contract worth **Rs. 20,000/- (Rupees**

**Twenty Thousand only**). For each tender/proposal separate security will be submitted in the form of BG/FDR/DD/Banker's cheque in favour of "ICAR Unit-IISS, Bhopal" having validity for a period of 18 months with the proposal of rate contract. **The firms which are registered with CPO/NSIC or concerned ministry or department may also submit performance security.** The same will be refunded after the rate contract is over. The performance security will be forfeited if the firm fails to honour the orders of the Institute.

10. Authorization certificate in respect of foreign firms duly self attested and showing validity for the period of rate contract may be submitted.
11. The firm should submit the list of Govt. Depts./Organizations with whom they have rate contract for supply of chemicals, glasswares/plastic ware & filter paper and the discount offered to them.
12. Acceptance of terms and conditions of tender documents should be submitted.
13. Proposal for the rate contract should be submitted in the prescribed format and all columns may be filled up.
14. The bidders may submit annual turnover of last 2 years. The turnover of the firm should not be less than 1.00 crore.
15. The tender of the firms which have either been black-listed by IISS, or any other ICAR Institute/Govt. Deptt. will not be accepted. **The firms found black listed in ICAR between the contract period, the contract will be terminated immediately.**
16. The firm and/or purchaser are entitled to withdraw/cancel the Rate Contract by giving an appropriate notice on either side of one month.
17. The Tenderer has to go through all terms & conditions of this tender document and follow all terms & conditions without any fail.
18. The Director, IISS, Bhopal reserves the right to accept or reject any or all tenders without assigning any reason thereof.

**Signature of Tenderer**