

ICAR- INDIAN INSTITUTE OF SOIL SCIENCE
NABIBAGH BERASIA ROAD, BHOPAL-38

F. No. 12-169/2015-Estt.

Dated: 18/09/2015

CIRCULAR

As per the DOPT D. O. Letter No. 407/12/2014-AVD-IV(B) Part. I dated 30th July, 2015 has forwarded a copy of GOI Notification dated 3rd July 2015 duly endorsed by ICAR letter No. GAC-21-42/2014-CDN dated 13/17th August 2015 amending the public servants (furnishing of information and annual returns of assets and liabilities and limits for exemption of assets on filing returns) Amendment Rule 2015, the timeline for filing of returns/declarations, specific to different years, by servants under the Lokpal and Lokayuktas Act. 2013 are as under:

1. The first return (as on 1st August, 2014) [as was initially required to be filled by 15th September, 2014] **can now be filed by 15th October, 2015**
2. The annual return (as on 31st march, 2015) [as was initially required to be filed by 31st July, 2015], **can now be filed by 15th October, 2015.**
3. The subsequent annual returns (as on 31st March of each year) are required to be filed by 31st July of that year.

Accordingly, all employees are requested to adhere to the above instructions and file their returns timely by giving correct information as per enclosed proforma by hard copy as well as soft copy. The soft copy may kindly be sent to e-mail: aao@iiss.res.in No further reminder will be issued and non receipt of declaration within stipulated date will be viewed seriously by the competent authority and disciplinary action will be initiated for non compliance. Further the Vigilance Clearance shall be denied to an officer/official if he/she fails to submit his/her return by the due date.

This is issued with the approval of the Director.



Assistant Administrative officer

Distribution:-

1. All HODs/PCs/In-charges of all sections: It is also requested that the content may be brought to the notice of all the employees working under them. The proforma is also send through e-mail.
2. Incharge AKMU with request to upload in Institute website please.
3. Notice Board.